



Berkeley Township
MUNICIPAL UTILITIES AUTHORITY

42 Station Road
Bayville, NJ 08721
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A Public Meeting of the Berkeley Township Municipal Utilities Authority was held on Thursday, **November 12, 2015** at 7:00 pm at the Berkeley Township Municipal Utilities Authority at 42 Station Road, Bayville, NJ 08721. Presided by Chairman Hale-present, Mr. Mullikin-present, Mr. Pizzi-present, Mr. Buscio-present, Mrs. Davis-absent, Mr. Askew-absent.

Also present: Mr. Budesza-Attorney, Mr. Chiaravallo-Engineer, Mr. Waldron-Accountant, Mr. Blair-Chief of Operations and Mrs. Nugent-Executive Director.

Motion to approve the minutes from the Public Meeting on October 22, 2015: Mr. Mullikin, second, Mr. Pizzi. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mr. Buscio abstained.

Motion to approve the Executive Director's Report from the Public Meeting on October 22, 2015: Mr. Pizzi, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mr. Buscio abstained.

Motion to approve the Engineer's Report from the Public Meeting on October 22, 2015: Mr. Mullikin, second, Mr. Pizzi. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mr. Buscio abstained.

Motion to approve the Accountant's Report from the Public Meeting on October 22, 2015: Mr. Pizzi, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mr. Buscio abstained.

Motion to approve the Attorney's Report from the Public Meeting on October 22, 2015: Mr. Mullikin, second, Mr. Pizzi. The motion was approved by voice vote. There were no "nay" votes. Motion Carried. Mr. Buscio abstained.

Treasurer's Report:

Mr. Buscio stated Mr. Pizzi and he reviewed the payroll and operating expenses for (10/24/15-11/13/15) three weeks. The payroll expenses were in the amount of \$36,495.37. The operating expenses were in the amount of \$77,648.05. The operating expenses include Payment #4 to A.C. Schultes for the Well #4/Phase 1 project which will be separately authorized in a resolution tonight.

Motion to approve the Treasurer's Report: Mr. Mullikin, second, Mr. Pizzi. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Executive Director's Report:

A.C. Schultes Payment #4 for Well #4/Phase 1 \$31,311.00:

Mrs. Nugent requested of the Board authorization to approve Payment #4 to A.C. Schultes. This pay estimate covers all work from September 1, 2015 through October 30, 2015. The total amount of the application is \$31,950.00 with a 2% retainage for \$639.00 resulting in a payment of \$31,311.00.

Motion to authorize Payment #4 to A.C. Schultes for \$31,311.00: Mr. Pizzi, second, Mr. Buscio. All in favor. Roll Call. Mr. Mullikin-yes, Mr. Pizzi-yes, Mr. Buscio-yes, Mr. Hale-yes. Motion Carried.

Progress Report:

- Hydrant Flushing – completed
- Next BTMUA Public Meeting– the next BTMUA Public Meeting will be held on December 17, 2015
- Well #1: on Tuesday (11/10/15) the surveillance camera recorded a fire occurring – CME will investigate the possible cause for the fire
- Holiday Brunch: the Authority will host a holiday brunch Thursday, December 24, 2015, 8:30 am-11 am

Engineer's Report:

Well #4 Project:

Phase I – Test Well:

Mr. Chiaravallo stated A.C. Schultes is completing the last few items in the Phase I portion of the project. CME has reviewed the submittals from A.C. Schultes.

Phase II – Production Well:

Mr. Chiaravallo stated he met with the Engineering Committee to discuss the DEP allocation increase request. Mr. Chiaravallo stated he will meet with the DEP to discuss the application submittals schedule and will report back to the Authority.

Phase VI Water Main Improvement Project:

Mr. Chiaravallo stated CME has responded to NJDEP comments regarding the Phase VI Water Main Improvement project. Mr. Chiaravallo stated the project will be advertised in December 2015. It is anticipated construction of the project will be scheduled to begin in Spring 2016.

Mr. Hale stated it would be advantageous for the Authority to request an increase in its water allocation from the DEP only if it does not cause delays with the project. Mr. Hale added the Authority should proceed with the project and request an allocation increase at a later date if there is a possibility of a delay.

Accountant's Report:

Mr. Waldron stated in his report:

Cash Position Report for October:

Total All Cash Fund Balance:	\$4,183,298.41
Total Restricted Balances:	\$2,365,573.81
Total Fund Available for Disbursement:	\$1,817,724.60

Mr. Waldron requested guidance if Holman, Frenia & Allison P.C. should update the rate study to investigate if a rate increase may be recommended. The Board will consider this request and provide guidance at a future time.

Attorney's Report:

New Jersey Pulverizing Company:

Mr. Budesca confirmed to the Board that the County had already progressed the NJ Pulverizing Property purchase to the point where any opportunity to discuss suggestions for the property had transpired. Mr. Budesca recommended any further investigation into this matter be dismissed. The Board accepted his recommendation.

Committee Reports:

Old Business:

Mr. Pizzi stated there was a meeting with CME and the Engineering Committee today (11/12/15) to discuss the Authority's water allocations. The Committee provided CME instructions to investigate time frames and reply back to the Committee.

New Business:

No Report.

Motion to open the public portion: Mr. Mullikin, second, Mr. Pizzi. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to close the public portion: Mr. Pizzi, second, Mr. Mullikin. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

Motion to adjourn: Mr. Pizzi, second, Mr. Buscio. The motion was approved by voice vote. There were no "nay" votes. Motion Carried.

The meeting adjourned at 7:44 pm.

Respectfully Submitted,



Sandra J Walker
Office Clerk

The next meeting of the Berkeley Township Municipal Utilities Authority will be held on Thursday, December 17, 2015 at 7:00 pm at the Berkeley Township Municipal Utilities Authority located at 42 Station Road, Bayville, NJ 08721.