

RESOLUTION NO. 2015 - 0036

**RESOLUTION OF THE BERKELEY TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY, TOWNSHIP OF BERKELEY,  
COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PURCHASE  
OF COMPUTERS AND A SERVER FROM CSI COMPUTERS**

**WHEREAS**, the Berkeley Township Municipal Utilities Authority (hereinafter "Authority") in reviewing the daily functioning of the Authority felt that it was in the Authority's best interest to upgrade their computer system; and

**WHEREAS**, it was felt that an upgrade in the computer system would be beneficial to modernize and cause the operation of the Authority to be more efficient and beneficial to both internal record keeping and service to the public; and

**WHEREAS**, a budget line item was placed in the current budget to upgrade the computer system utilized by the Authority; and

**WHEREAS**, the Authority authorized the advertisement for and receipt of bids for an upgraded computer system; and

**WHEREAS**, bids were received from two vendors in accord with specifications that were provided in connection with the request for computer upgrades; and

**WHEREAS**, the Authority has reviewed the respective bids and quality and speed of the bid upon computer system;

**NOW THEREFORE BE IT RESOLVED** this 27<sup>th</sup> day of August, 2015, by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority accepts the recommendation of its professional staff and awards a contract to purchase two desktop computers and a computer server from CSI Computers, LLC, located at 709 Route 9, Beachwood, NJ 08722 in accord with the bid specifications and products delineated on the quote submitted by CSI Computers.

2. The cost of the computers and server shall be the sum of \$7,759.00 and additionally CSI Computers shall be paid the sum of \$1,149.60 for appropriate installation of the new computers and server for a total price of \$8,908.60.
3. The Authority hereby authorizes and directs the Executive Director to move forward with said purchase in a normal course of business.
4. A certified copy of this Resolution shall be forwarded by the Executive Director

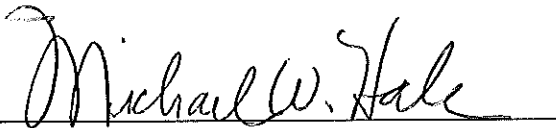
to the following:

- a. Michael W. Hale, Authority Chairman
- b. Patrick Pizzi, Authority Secretary
- c. CSI Computers
- d. Berry, Sahradnik, Kotzas & Benson

#### CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, at a regular meeting held on the 27<sup>th</sup> day of August, 2015, a quorum being present and voting in the majority.

  
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PATRICK PIZZI, Authority Secretary

  
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Michael W. Hale, Authority Chairman

Prepared by:

BERRY, SAHRADNIK, KOTZAS & BENSON  
Toms River, New Jersey 08753

RESOLUTION NO. 2015 - 0037

**RESOLUTION OF INCREASE OF EMPLOYEE'S SALARY**

WHEREAS, ██████████, an employee of the Berkeley Township Municipal Utilities Authority ("Authority"), currently a member of the Authority's Administrative Staff employed as a Secretary, has completed her yearly anniversary as a full time employee with the Berkeley Township Municipal Utilities Authority; and

WHEREAS, the Authority and its Personnel Committee has received an affirmative recommendation from the Executive Director regarding the employee evaluation of ██████████. ██████████; and

WHEREAS, based upon her employment and her employee evaluations ██████████. ██████████ has previously been determined to be at Grade 3, Step 11 of the Administrative Staff Payroll Schedule; and

WHEREAS, in accordance with the Authority Employee Manual, employee ██████████. ██████████ is entitled to receive longevity pay in the amount of ██████████ per hour; and

WHEREAS, based upon the employee evaluation and years of service, the Personnel Committee and Executive Director have recommended that ██████████ be elevated to Grade 3, Step 12 of the Administrative Staff Payroll Schedule, resulting in an increase from ██████████ per hour base pay plus ██████████ longevity pay (a total of ██████████ per hour) to ██████████ per hour base pay plus ██████████ longevity pay (a total of ██████████ per hour) effective October 24, 2015; and

WHEREAS, employee ██████████ is entitled to receive overtime pay and benefits in the manner set forth in the Authority Employee Manual; and

WHEREAS, following adequate notice to the employee, the Authority has discussed the above recommendation in Executive Session on August 27, 2015; and

WHEREAS, after emerging from Executive Session on August 27, 2015, the Authority voted to approve the recommendations of the Executive Director and the Personnel Committee, advancing [REDACTED] to Grade 3, Step 12 of the Administrative Staff Payroll Schedule effective October 24, 2015;

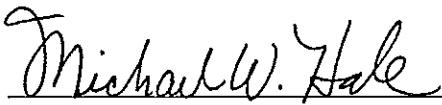
NOW THEREFORE BE IT RESOLVED this 27<sup>th</sup> day of August, 2015, by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Effective October 24, 2015, employee [REDACTED] will receive an increase in her salary resulting in a pay increase to a total of [REDACTED] per hour, which shall consist of a base pay rate of [REDACTED] per hour and a longevity stipend of [REDACTED] per hour.
2. Employee [REDACTED] shall continue to be eligible for overtime pay.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, at a regular meeting held on the 27<sup>th</sup> day of August, 2015, a quorum being present and voting in the majority.

  
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PATRICK PIZZI, Authority Secretary

  
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Michael W. Hale, Authority Chairman

Prepared by:

BERRY, SAHRADNIK, KOTZAS & BENSON  
Toms River, New Jersey 08753

RESOLUTION NO. 2015 - 0038

**RESOLUTION OF INCREASE OF EMPLOYEE'S SALARY**

WHEREAS, [REDACTED], an employee of the Berkeley Township Municipal Utilities Authority ("Authority"), currently a member of the Authority's Staff employed as a Utility Worker, has completed his yearly anniversary as a full time employee with the Berkeley Township Municipal Utilities Authority; and

WHEREAS, the Authority and its Personnel Committee has received an affirmative recommendation from the Executive Director regarding the employee evaluation of [REDACTED] and

WHEREAS, based upon his employment and his employee evaluations [REDACTED] has previously been determined to be at Grade 1, Step 9 of the Operational Staff Pay Scale guideline; and

WHEREAS, in accordance with the Authority Employee Manual, employee [REDACTED] is entitled to receive longevity pay payable at [REDACTED] per hour; and

WHEREAS, based upon the employee evaluation and years of service, the Personnel Committee and Executive Director have recommended that [REDACTED] be elevated to Grade 1, Step 10 of the Operational Staff Pay Schedule, resulting in an increase from [REDACTED] per hour plus [REDACTED] per hour longevity pay (a total of [REDACTED] per hour) to [REDACTED] per hour base pay plus [REDACTED] longevity pay (a total of [REDACTED] per hour) effective October 30, 2015; and

WHEREAS, employee [REDACTED] is entitled to receive overtime pay and benefits in the manner set forth in the Authority Employee Manual; and

WHEREAS, following adequate notice to the employee, the Authority has discussed the above recommendation in Executive Session on August 27, 2015; and

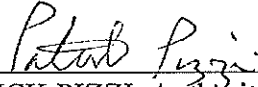
WHEREAS, after emerging from Executive Session on August 27, 2015, the Authority voted to approve the recommendations of the Executive Director and the Personnel Committee, advancing [REDACTED] to Grade 1, Step 10 of the Operational Staff Schedule effective October 30, 2015;

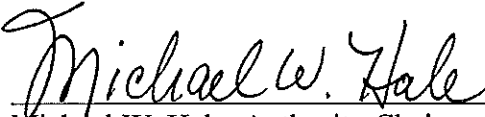
NOW THEREFORE BE IT RESOLVED this 27<sup>th</sup> day of August, 2015, by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Effective October 30, 2015, employee [REDACTED] will receive an increase in his salary resulting in a pay increase to a total of [REDACTED] per hour, which shall consist of a base pay rate of [REDACTED] per hour and a longevity stipend of [REDACTED] per hour.
2. Employee [REDACTED] shall continue to be eligible for overtime pay.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, at a regular meeting held on the 27<sup>th</sup> day of August, 2015, a quorum being present and voting in the majority.

  
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PATRICK PIZZI, Authority Secretary

  
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Michael W. Hale, Authority Chairman

Prepared by:

BERRY, SAHRADNIK, KOTZAS & BENSON  
Toms River, New Jersey 08753

RESOLUTION NO. 2015 - 0039

**RESOLUTION OF INCREASE OF EMPLOYEE'S SALARY**

WHEREAS, [REDACTED], an employee of the Berkeley Township Municipal Utilities Authority ("Authority"), currently a member of the Authority's Administrative Staff employed as a Secretary, has completed her one year anniversary as a full time employee with the Berkeley Township Municipal Utilities Authority; and

WHEREAS, the Authority and its Personnel Committee has received an affirmative recommendation from the Executive Director regarding the employee evaluation of [REDACTED], and

WHEREAS, based upon her employment and her employee evaluations [REDACTED] has previously been determined to be at Grade 3, Step 6 of the Administrative Staff Payroll Schedule; and

WHEREAS, in accordance with the Authority Employee Manual, employee [REDACTED] is not entitled to receive longevity pay due to being hired after January 1, 2014; and

WHEREAS, based upon the employee evaluation, the Personnel Committee and Executive Director have recommended that [REDACTED] be elevated to Grade 3, Step 7 of the Administrative Staff Payroll Schedule, resulting in an increase from [REDACTED] per hour to [REDACTED] per hour effective August 18, 2015; and

WHEREAS, employee [REDACTED] is entitled to receive overtime pay and benefits in the manner set forth in the Authority Employee Manual; and

WHEREAS, following adequate notice to the employee, the Authority has discussed the above recommendation in Executive Session on August 27, 2015; and

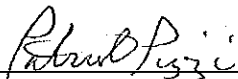
WHEREAS, after emerging from Executive Session on August 27, 2015, the Authority voted to approve the recommendations of the Executive Director and the Personnel Committee, advancing [REDACTED] to Grade 3, Step 7 of the Administrative Staff Payroll Schedule effective August 18, 2015;

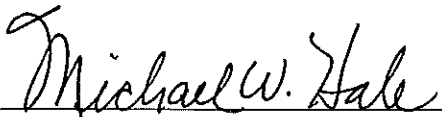
NOW THEREFORE BE IT RESOLVED this 27<sup>th</sup> day of August, 2015, by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Effective August 18, 2015, employee [REDACTED] will receive an increase in his salary resulting in a pay increase to a total of [REDACTED] per hour.
2. Employee [REDACTED] shall continue to be eligible for overtime pay.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey, at a regular meeting held on the 27<sup>th</sup> day of August, 2015, a quorum being present and voting in the majority.

  
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PATRICK PIZZI, Authority Secretary

  
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Michael W. Hale, Authority Chairman

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