

*Authority Budget of:* **ADOPTED COPY**

*Berkeley Township Municipal Utilities Authority*

State Filing Year

2020

*For the Period:*

*January 1, 2020*

*to*

*December 31, 2020*

**APPROVED COPY**

[www.berkeleymua.org](http://www.berkeleymua.org)

Authority Web Address

**OFFICE COPY**  
**APPROVED COPY**



*Division of Local Government Services*

**2020 AUTHORITY BUDGET**

**Certification Section**

2020

**BERKELEY TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
AUTHORITY BUDGET**

**FISCAL YEAR: January 1, 2020 - December 31, 2020**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwest CPA, RMA Date: 11/20/2019

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwest CPA, RMA Date: 11/16/2020

**2020**  
**PREPARER'S CERTIFICATION**

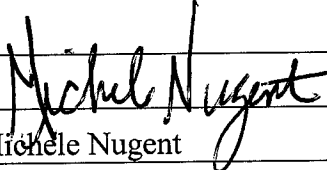
**BERKELEY TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**AUTHORITY BUDGET**

**FISCAL YEAR:** FROM: January 1, 2020 TO: December 31, 2020

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Michele Nugent		
Title:	Executive Director		
Address:	42 Station Road, Bayville, NJ 08721		
Phone Number:	732-237-0100	Fax Number:	732-237-0638
E-mail address	Executive-Director@Berkeleymua.org		

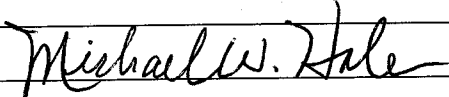
**2020**  
**ADOPTION CERTIFICATION**

**BERKELEY TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Berkeley Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 19th day of, December, 2019.

Officer's Signature:			
Name:	Michael W. Hale		
Title:	Chairman		
Address:	42 Station Road, Bayville, NJ 08721		
Phone Number:	732-237-0100	Fax Number:	732-237-0638
E-mail address	Administration@BerkeleyMUA.org		

2020

ADOPTED BUDGET RESOLUTION

BERKELEY TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
AUTHORITY

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Berkeley Township Municipal Utilities Authority for the fiscal year beginning January 1, 2020 and ending, December 31, 2020 has been presented for adoption before the governing body of the Berkeley Township Municipal Utilities Authority at its open public meeting of December 19, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 2,087,000, Total Appropriations, including any Accumulated Deficit if any, of \$ 2,641,826 and Total Unrestricted Net Position utilized of \$554,826; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,000,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$200,000; and total debt authorization planned to be issued as funding thereof totaling \$1,800,000.

NOW, THEREFORE BE IT RESOLVED, by the governing body of Berkeley Township Municipal Utilities Authority, at an open public meeting held on December 19, 2019\_ that the Annual Budget and Capital Budget/Program of the Berkeley Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2020 and ending, December 31, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
Edward F. Cammarato, Secretary

December 19, 2019  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Michael W. Hale, Chairman	X			
Vice Chairwoman, vacant				
Edward F. Cammarato, Secretary				X
Samuel J. Cammarato, Treasurer	X			
Jerome F. Bollettieri, Alt. Commissioner	X			
Richard W. Elliott, Alt. Commissioner	X			
Lawrence J. Borio, Alt. Commissioner	X			

**2020**  
**APPROVAL CERTIFICATION**

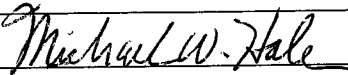
**BERKELEY TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Berkeley Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 24th day of October, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Michael W. Hale		
Title:	Chairman		
Address:	42 Station Road, Bayville, NJ 08721		
Phone Number:	732-237-0100	Fax Number:	732-237-0638
E-mail address	Administration@BerkeleyMUA.org		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

Berkeley Township Municipal Utilities Authority

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

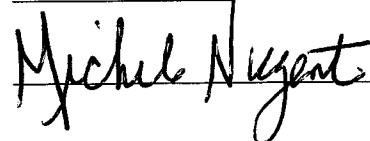
Name of Officer Certifying compliance

Michele Nugent

Title of Officer Certifying compliance

Executive Director

Signature





2020 AUTHORITY BUDGET RESOLUTION  
BERKELEY TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

WHEREAS, the Annual Budget and Capital Budget for the Berkeley Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2020 and ending, December 31, 2020 has been presented before the governing body of the Berkeley Township Municipal Utilities Authority at its open public meeting of October 24, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 2,087,000, Total Appropriations, including any Accumulated Deficit if any, of \$ 2,641,826 and Total Unrestricted Net Position utilized of \$554,826; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,000,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$200,000; and total debt authorization planned to be issued as funding thereof totaling \$1,800,000.


WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Berkeley Township Municipal Utilities Authority, at an open public meeting held on October 24, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Berkeley Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2020 and ending, December 31, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Berkeley Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 19, 2019.

  
Edward F. Cammarato, Secretary

October 24, 2019  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Michael W. Hale, Chairman		X		
Vice Chairwoman, vacant				
Edward F. Cammarato, Secretary		X		
Samuel J. Cammarato, Treasurer		X		
Jerome F. Bollettieri, Alt. Commissioner		X		
Richard W. Elliott, Alt. Commissioner				X
Lawrence J. Borio, Alt. Commissioner		X		

**2020 AUTHORITY BUDGET**

**Narrative and Information Section**

**2020**  
**AUTHORITY BUDGET MESSAGE & ANALYSIS**  
**BERKELEY TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**  
**BUDGET**

**FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020**

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2020/2020-2021 proposed Annual Budget and make comparison to the 2019/2019-2020 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% for each individual revenue and appropriation line item.

The Authority anticipates an overall decrease of 60.7% in connection fee revenue due to a decrease in planned construction applications and/or anticipated projects. Interest is budgeted at 81.8% increase due to higher return on investments received then anticipated in the budgets for the prior two years. The Authority has opted to include penalty income of \$10,000 as a 2020 revenue source in the budget resulting in a 100% increase. The Authority has reviewed penalty revenue received in prior years and will now anticipate penalty income as a revenue source. A conservative increase of 0.7% is expected in the 2020 overall revenue as compared to prior year.

The Engineering Appropriation was increased 350% due to planning and design costs of an \$8 million water main infrastructure titled Phase VII. If authorized, this project may be implemented as a 2022 capital project. The Authority has made application with the NJIB as the funding source. A \$5,000 increase in the Legal Appropriation line caused a 16.7% increase from prior year. The Authority anticipates legal fees associated with an employee manual review and the above referenced Phase VI project. The COPS-Operational fringe benefit line increased 10.6% because the Authority plans to hire another operational employee. A review of prior year expenditures and forecasted need permitted plant system repairs to decrease 14.7% or \$22,000. Operational management believes the decrease will not affect any functions. The 2019 bond issuance estimated in the 2019 budget was not issued due to construction delays. That NJEIT (NJIB) issuance is now estimated for spring 2020. The 2020 budget includes a 2020 estimated debt service schedule with a 20 year pay-back period. SEE ATTACHED.

An overall increase of 14.4% is anticipated in appropriations as compared to prior year. Total unrestricted net position utilized increased by \$258,588 or 87.3%. Both are primarily due to the planning and design (engineering appropriation) of Phase VII water main installation 2021 capital project. The Authority has already authorized a reimbursement resolution from financing sources (BTMUA Resolution 2019-46) for any funds spent on this project with an intention to capitalize P&D costs over the length of the loan/project life.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

Several developers have submitted preliminary applications for real estate construction in this section of Berkeley Township. However, the Authority does not anticipate the construction of those projects to be initiated in 2020. The second phase of construction for a fourth groundwater Authority well should finalize in 2020.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Authority anticipates using \$754,826 of Unrestricted Net Position. \$200,000 may be used for capital purchases. \$554,826 may be used to balance the operational budget.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements The Authority purchases fuel from the Township under a shared service agreement.

The Authority will not remit the 5% appropriation to the Township during 2020 nor does it anticipate any other fund transfer to County or other Municipality.

5. The proposed budget must not reflect an anticipated deficit from 2020/2020-2021 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

No deficits exist from prior or proposed budgets.

6. Attach a schedule of the Authority's existing rate structure. Rates are staying the same.

**ESTIMATED NEW DEBT SERVICE**

	Phase 2 Production Well - Fund		Phase 2 Production Well - Trust		Phase 2 Production Well - Total	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
	\$	-				
2020	30,000	-	-	4,700	30,000	4,700
2021	45,000	-	15,500	6,285	60,500	6,285
2022	45,000	-	15,500	6,285	60,500	6,285
2023	45,000	-	15,500	5,772	60,500	5,772
2024	45,000	-	15,500	5,772	60,500	5,772
2025	45,000	-	15,500	5,264	60,500	5,264
2026	45,000	-	15,500	5,264	60,500	5,264
2027	45,000	-	15,500	4,780	60,500	4,780
2028	45,000	-	15,500	4,780	60,500	4,780
2029	45,000	-	15,500	4,235	60,500	4,235
2030	45,000	-	15,500	4,235	60,500	4,235
2031	45,000	-	15,500	3,750	60,500	3,750
2032	45,000	-	15,500	3,750	60,500	3,750
2033	45,000	-	15,500	2,975	60,500	2,975
2034	45,000	-	15,500	2,975	60,500	2,975
2035	45,000	-	15,500	2,560	60,500	2,560
2036	45,000	-	15,500	2,560	60,500	2,560
2037	45,000	-	15,500	2,230	60,500	2,230
2038	45,000	-	15,500	2,230	60,500	2,230
2039	45,000	-	15,500	1,875	60,500	1,875
2040	45,000	-	15,500	1,875	60,500	1,875
2041	45,000	-	15,500	1,463	60,500	1,463
2042	45,000	-	15,500	1,463	60,500	1,463
2043	45,000	-	15,500	1,250	60,500	1,250
2044	45,000	-	15,500	1,250	60,500	1,250
2045	45,000	-	15,500	1,000	60,500	1,000
2046	45,000	-	15,500	1,000	60,500	1,000
2047	50,000	-	15,500	850	65,500	850
2048	50,000	-	15,500	850	65,500	850
2049	50,000	-	16,000	850	66,000	850
	-	-	-	-	-	-
<b>Total</b>	<b>\$ 1,350,000</b>	<b>\$ -</b>	<b>\$ 450,000</b>	<b>\$ 94,128</b>	<b>\$ 1,800,000</b>	<b>\$ 94,128</b>

Estimate

# AUTHORITY CONTACT INFORMATION

## 2020

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Berkeley Township Municipal Utilities Authority		
<b>Federal ID Number:</b>	22-3031020		
<b>Address:</b>	42 Station Road, Bayville, NJ 08721		
<b>City, State, Zip:</b>			
<b>Phone: (ext.)</b>	732-237-0100	<b>Fax:</b>	732-237-0638

<b>Preparer's Name:</b>			
<b>Preparer's Address:</b>	42 Station Road,		
<b>City, State, Zip:</b>	Bayville, NJ 08721		
<b>Phone: (ext.)</b>	732-237-0100	<b>Fax:</b>	732-237-0638
<b>E-mail:</b>	Executive-Director@Berkeleymua.org		

<b>Chief Executive Officer:(1)</b>	Michele Nugent		
<b>Phone: (ext.)</b>	732-237-0100	<b>Fax:</b>	732-237-0638
<b>E-mail:</b>	Executive-Director@Berkeleymua.org		

<b>Chief Financial Officer(1)</b>	Michele Nugent		
<b>Phone: (ext.)</b>	732-237-0100	<b>Fax:</b>	732-237-0638
<b>E-mail:</b>	Executive-Director@Berkeleymua.org		

<b>Name of Auditor:</b>	Jerry W. Conaty, CPA, CFE, RMA		
<b>Name of Firm:</b>	Holman, Frenia & Allison, P.C.		
<b>Address:</b>	680 Hooper Avenue Building B, Suite 201		
<b>City, State, Zip:</b>	Toms River	NJ	08753
<b>Phone: (ext.)</b>	732-797-1333	<b>Fax:</b>	732-797-1022
<b>E-mail:</b>	jconaty@hfacpas.com		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2018 or 2019) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **2018 - 16**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2018 or 2019) Transmittal of Wage and Tax Statements: **2018 -\$482,410.85**
- 3) Provide the number of regular voting members of the governing body: **5**
- 4) Provide the number of alternate voting members of the governing body: **2**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **YES** *If "yes," Samuel J. Cammarato and Edward F. Cammarato are Father and Son. They both serve as Commissioners on the BTMUA Board.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2019 or 2020 deadline has passed 2019 or 2020) because of their relationship with the Authority file the form as required? **YES**
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **NO**
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? **YES**, see c below
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **NO**
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **YES, The Authority paid E-Lectric Corporation \$1,439 for installation of replacement light fixtures in 2019. Eric Sudia, former commissioner, is primary owner of E-lectric Corporation. E-Lectric Corporation was the lowest, responsive and responsible quote. The Authority Attorney reviewed the documents and stated no conflict. This was not subject to the competitive bid process, but multiple quotes were received.**
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **NO**
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Township ordinance dictates the allowable annual stipend for the seven Board Members to be up to \$5,000. The 2020 Budget anticipates the annual stipend for seven commissioners to be \$5,000. Review and approval by Authority Resolution was required to authorize the current employment contract for Michele Nugent, Executive Director (2018 W2-\$86,227.69). A contractual agreement, also authorized by resolution, is in place for Brian P. Blair, Chief of Operations (2018 W2-\$103,011.35). A survey of compensation for comparable positions was performed and provided the guideline for the current salary schedules for six full time hourly employees. The salary schedules were approved by the Board Members by resolution. All employees receive an annual evaluation.**

- 11) Did the Authority pay for meals or catering during the current fiscal year YES *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed. The Authority pays for an in house holiday party in December which costs approximately \$400 and a spring employee safety appreciation luncheon which costs approximately \$200.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? YES *By resolution, the Authority will reimburse up to \$300 + hotel and conference registration for attendance at the NJSLOM convention held in Atlantic City, NJ in November. 2018 total reimbursement costs for all attendees equaled \$3,759.52.*

<u>NJSLOM</u>	<u>Conference Registration</u>	<u>Hotel Cost</u>	<u>Food/Misc Expenses</u>
Jerome F. Bollettieri	55.00	304.00	287.00
Edward F. Cammarato, Commissioner	55.00	.00	0.00
Samuel J. Cammarato, Commissioner	55.00	304.00	147.65
Karen Davis, Commissioner	55.00	304.00	0.00
Richard Elliott	55.00	0.00	0.00
Michael W. Hale	55.00	0.00	114.00
Lloyd G. Mullikin, Commissioner	55.00	0.00	0.00
Michele Nugent, Executive Director	55.00	304.00	300.00
Brian P. Blair, Chief of Operations	<u>55.00</u>	<u>304.00</u>	<u>300.00</u>
	\$495.00	\$1,520.00	\$1,148.65

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- First class or charter travel **NO**
  - Travel for companions **NO**
  - Tax indemnification and gross-up payments **NO**
  - Discretionary spending account **NO**
  - Housing allowance or residence for personal use **NO**
  - Payments for business use of personal residence **NO**
  - Vehicle/auto allowance or vehicle for personal use **Yes, Michele Nugent, Executive Director is provided a vehicle for commuting transportation only. She pays an auto fringe based on \$3 daily.**
  - Health or social club dues or initiation fees **NO**
  - Personal services (i.e.: maid, chauffeur, chef) **NO**
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES**
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO**
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO**
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **YES See Attached Receipt**
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO**
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO**



N3 20f 2  
Question 17

10f 2

**Michele R Nugent**

**From:** Alessi, Catherine [Catherine.Alessi@td.com]  
**Sent:** Thursday, September 05, 2019 4:39 PM  
**To:** Michele R Nugent  
**Subject:** FW: Confirmation: Continuing Disclosure Submission Successfully Published to EMMA

Hi Michele,  
We just filed the additional submission for you.  
See confirmation from EMMA below.  
Have a good night!  
Cathy

Catherine M. Alessi, CCTS | Vice President | Corporate Trust TD Private Client Group, a business of TD Wealth®  
2059 Springdale Road, Cherry Hill, NJ 08003 Please note: We have a new address.  
T: 856-685-5105 | F: 856-533-7136  
[catherine.alessi@td.com](mailto:catherine.alessi@td.com)

Internal

-----Original Message-----

**From:** [EMMANotifications@msrb.org](mailto:EMMANotifications@msrb.org) <[EMMANotifications@msrb.org](mailto:EMMANotifications@msrb.org)>  
**Sent:** Thursday, September 05, 2019 4:35 PM  
**To:** Alessi, Catherine <[Catherine.Alessi@td.com](mailto:Catherine.Alessi@td.com)>  
**Subject:** Confirmation: Continuing Disclosure Submission Successfully Published to EMMA

-----  
-----  
-----  
CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST.  
ATTENTION : COURRIEL EXTERNE. NE CLIQUEZ PAS SUR DES LIENS ET N'OUVREZ PAS DE PIÈCES JOINTES  
AUXQUELS VOUS NE FAITES PAS CONFIANCE  
-----  
-----  
-----

Your continuing disclosure submission has been published and can be viewed on the MSRB's Electronic Municipal Market Access (EMMA®) website at the following link:  
<https://clicktime.symantec.com/34j8b5LRiPGSfNdKP9f2KAC7Vc?u=https%3A%2F%2Femma.msrb.org%2FContinuingDisclosureView%2FContinuingDisclosureDetails.aspx%3FsubmissionId%3DER965670>

SubmissionId: ER965670

Disclosure Type: FINANCIAL/OPERATING FILING Annual Financial Information and Operating Data (Rule 15c2-12): BTMUA 2018 General Financial, Operational & Demographic Information for the year ended 12/31/2018

Document Name: Financial Operating Filing dated 09/05/2019  
C:\2018 BTMUA Official Statement\_20190905154034.pdf posted 09/05/2019 4:26:13 PM

The following issuers are associated with this continuing disclosure submission:

CUSIP6	State	Issuer Name
084391	NJ	BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (COUNTY OF OCEAN, NJ)

*N3  
Question 17  
2 of 2*

The following 18 Securities have been published with this continuing disclosure submission:

Security: CUSIP - 084391AQ4, Maturity Date - 11/01/2013  
Security: CUSIP - 084391AR2, Maturity Date - 11/01/2014  
Security: CUSIP - 084391AS0, Maturity Date - 11/01/2015  
Security: CUSIP - 084391AT8, Maturity Date - 11/01/2016  
Security: CUSIP - 084391AU5, Maturity Date - 11/01/2017  
Security: CUSIP - 084391AV3, Maturity Date - 11/01/2018  
Security: CUSIP - 084391AW1, Maturity Date - 11/01/2019  
Security: CUSIP - 084391AY7, Maturity Date - 11/01/2021  
Security: CUSIP - 084391AZ4, Maturity Date - 11/01/2023  
Security: CUSIP - 084391BA8, Maturity Date - 11/01/2025  
Security: CUSIP - 084391BB6, Maturity Date - 11/01/2027  
Security: CUSIP - 084391BC4, Maturity Date - 11/01/2029  
Security: CUSIP - 084391BD2, Maturity Date - 11/01/2031  
Security: CUSIP - 084391BE0, Maturity Date - 11/01/2033  
Security: CUSIP - 084391BF7, Maturity Date - 11/01/2035  
Security: CUSIP - 084391BG5, Maturity Date - 11/01/2037  
Security: CUSIP - 084391BH3, Maturity Date - 11/01/2042  
Security: CUSIP - 084391BJ9, Maturity Date - 11/01/2048

Please follow the link to make changes to this submission:

<https://clicktime.symantec.com/3VV2YkXKMJh3iwNRyBUdA8v7Vc?u=https%3A%2F%2Fdataport.emma.msrb.org%2FAboutDataport.aspx>

PLEASE DO NOT REPLY. This is a system-generated e-mail. If you need assistance please contact the MSRB at 202-838-1330 or you may obtain more information at <https://clicktime.symantec.com/3Ev6YnF3iEjjPJnXzwmDjBw7Vc?u=www.msrb.org>.

This message and any attachments may contain confidential or privileged information and are intended only for the use of the intended recipients of this message. If you are not the intended recipient of this message, please notify the sender by return email, and delete this and all copies of this message and any attachments from your system. Any unauthorized disclosure, use, distribution, or reproduction of this message or any attachments is prohibited and may be unlawful.

(This page is directions for filling in page (N-4 (2-of 2) ) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS  
BERKELEY TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020**

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2018 or 2019. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2020, the most recent W-2 and 1099 should be used 2019 or 2018 (60 days prior to start of budget year is November 1, 2019, with 2018 being the most recent calendar year ended), and for fiscal years ending June 30, 2020, the calendar year 2019 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2019 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

**2020 AUTHORITY BUDGET**

**Financial Schedules Section**

# SUMMARY

Berkeley Township Municipal Utilities Authority  
For the Period January 1, 2020 to December 31, 2020

	<i>FY 2020 Proposed Budget</i>						Total All	Total All	All Operations	All Operations
	Water	N/A	N/A	N/A	N/A	N/A	Operations	Operations	Adopted	Adopted
									\$ Increase (Decrease)	% Increase (Decrease)
									Proposed vs. Adopted	Proposed vs. Adopted
<b>REVENUES</b>										
Total Operating Revenues	\$ 1,802,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,802,000	\$ 1,831,000	\$ (29,000)	-1.6%
Total Non-Operating Revenues	285,000	-	-	-	-	-	285,000	242,000	43,000	17.8%
Total Anticipated Revenues	2,087,000	-	-	-	-	-	2,087,000	2,073,000	14,000	0.7%
<b>APPROPRIATIONS</b>										
Total Administration	923,380	-	-	-	-	-	923,380	667,300	256,080	38.4%
Total Cost of Providing Services	821,620	-	-	-	-	-	821,620	805,000	16,620	2.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	561,902	-	-	-	-	-	561,902	544,227	17,675	3.2%
Total Operating Appropriations	2,306,902	-	-	-	-	-	2,306,902	2,016,527	290,375	14.4%
Total Interest Payments on Debt	264,924	-	-	-	-	-	264,924	282,711	(17,787)	-6.3%
Total Other Non-Operating Appropriations	70,000	-	-	-	-	-	70,000	70,000	-	0.0%
Total Non-Operating Appropriations	334,924	-	-	-	-	-	334,924	352,711	(17,787)	-5.0%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	2,641,826	-	-	-	-	-	2,641,826	2,369,238	272,588	11.5%
Less: Total Unrestricted Net Position Utilized	554,826	-	-	-	-	-	554,826	296,238	258,588	87.3%
Net Total Appropriations	2,087,000	-	-	-	-	-	2,087,000	2,073,000	14,000	0.7%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

## Revenue Schedule

Berkeley Township Municipal Utilities Authority  
For the Period January 1, 2020 to December 31, 2020

	<b>FY 2020 Proposed Budget</b>						<b>FY 2019 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	Water	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
							Total All Operations	All Operations	All Operations	
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential	1,575,000						\$ 1,575,000	\$ 1,570,000	\$ 5,000	0.3%
Business/Commercial	160,000						160,000	160,000	-	0.0%
Industrial							-	-	-	#DIV/0!
Intergovernmental	45,000						45,000	45,000	-	0.0%
Other							-	-	-	#DIV/0!
<b>Total Service Charges</b>	<b>1,780,000</b>						<b>1,780,000</b>	<b>1,775,000</b>	<b>5,000</b>	<b>0.3%</b>
<i>Connection Fees</i>										
Residential	22,000						22,000	36,200	(14,200)	-39.2%
Business/Commercial							-	19,800	(19,800)	-100.0%
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Connection Fees</b>	<b>22,000</b>						<b>22,000</b>	<b>56,000</b>	<b>(34,000)</b>	<b>-60.7%</b>
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Parking Fees</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>Other Operating Revenues (List)</i>										
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
<b>Total Other Revenue</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Operating Revenues</b>	<b>1,802,000</b>						<b>1,802,000</b>	<b>1,831,000</b>	<b>(29,000)</b>	<b>-1.6%</b>
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
Cellular Antenna Tower Rents	235,000						235,000	220,000	15,000	6.8%
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>	<b>235,000</b>						<b>235,000</b>	<b>220,000</b>	<b>15,000</b>	<b>6.8%</b>
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned	40,000						40,000	22,000	18,000	81.8%
Penalties	10,000						10,000	-	10,000	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Interest</b>	<b>50,000</b>						<b>50,000</b>	<b>22,000</b>	<b>28,000</b>	<b>127.3%</b>
<b>Total Non-Operating Revenues</b>	<b>285,000</b>						<b>285,000</b>	<b>242,000</b>	<b>43,000</b>	<b>17.8%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 2,087,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,087,000</b>	<b>\$ 2,073,000</b>	<b>\$ 14,000</b>	<b>0.7%</b>

# Prior Year Adopted Revenue Schedule

## Berkeley Township Municipal Utilities Authority

### FY 2019 Adopted Budget

	Water	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	1,570,000						\$ 1,570,000
Business/Commercial	160,000						160,000
Industrial							-
Intergovernmental	45,000						45,000
Other							-
<b>Total Service Charges</b>	<b>1,775,000</b>	-	-	-	-	-	<b>1,775,000</b>
<i>Connection Fees</i>							
Residential	36,200						36,200
Business/Commercial	19,800						19,800
Industrial							-
Intergovernmental							-
Other							-
<b>Total Connection Fees</b>	<b>56,000</b>	-	-	-	-	-	<b>56,000</b>
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
<b>Total Parking Fees</b>	<b>-</b>	-	-	-	-	-	<b>-</b>
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
<b>Total Other Revenue</b>	<b>-</b>	-	-	-	-	-	<b>-</b>
<b>Total Operating Revenues</b>	<b>1,831,000</b>	-	-	-	-	-	<b>1,831,000</b>
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Cellular Antenna Tower Rents	220,000						220,000
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
<b>Total Other Non-Operating Revenues</b>	<b>220,000</b>	-	-	-	-	-	<b>220,000</b>
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	22,000						22,000
Penalties	-						-
Other							-
<b>Total Interest</b>	<b>22,000</b>	-	-	-	-	-	<b>22,000</b>
<b>Total Non-Operating Revenues</b>	<b>242,000</b>	-	-	-	-	-	<b>242,000</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 2,073,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,073,000</b>

# Appropriations Schedule

Berkeley Township Municipal Utilities Authority  
For the Period January 1, 2020 to December 31, 2020

	<b>FY 2020 Proposed Budget</b>						Total All Operations	FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	N/A	N/A	N/A	N/A	N/A		Total All Operations	All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 291,000						\$ 291,000	\$ 286,000	\$ 5,000	1.7%
Fringe Benefits	133,880						133,880	131,300	2,580	2.0%
Total Administration - Personnel	424,880	-	-	-	-	-	424,880	417,300	7,580	1.8%
<i>Administration - Other (List)</i>										
Engineering Fees	315,000						315,000	70,000	245,000	350.0%
Legal Fees	35,000						35,000	30,000	5,000	16.7%
Auditing Fees	42,000						42,000	45,000	(3,000)	-6.7%
Office Supplies	65,000						65,000	63,500	1,500	2.4%
Miscellaneous Administration*	41,500						41,500	41,500	-	0.0%
Total Administration - Other	498,500	-	-	-	-	-	498,500	250,000	248,500	99.4%
Total Administration	923,380	-	-	-	-	-	923,380	667,300	256,080	38.4%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	382,000						382,000	355,000	27,000	7.6%
Fringe Benefits	173,120						173,120	156,500	16,620	10.6%
Total COPS - Personnel	555,120	-	-	-	-	-	555,120	511,500	43,620	8.5%
<i>Cost of Providing Services - Other (List)</i>										
Utilities	75,000						75,000	80,000	(5,000)	-6.3%
Insurance	25,000						25,000	25,000	-	0.0%
Permit/Fees	17,500						17,500	17,500	-	0.0%
Plant/System Repairs	128,000						128,000	150,000	(22,000)	-14.7%
Miscellaneous COPS*	21,000						21,000	21,000	-	0.0%
Total COPS - Other	266,500	-	-	-	-	-	266,500	293,500	(27,000)	-9.2%
Total Cost of Providing Services	821,620	-	-	-	-	-	821,620	805,000	16,620	2.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	561,902	-	-	-	-	-	561,902	544,227	17,675	3.2%
Total Operating Appropriations	2,306,902	-	-	-	-	-	2,306,902	2,016,527	290,375	14.4%
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt	264,924	-	-	-	-	-	264,924	282,711	(17,787)	-6.3%
Operations & Maintenance Reserve	50,000						50,000	50,000	-	0.0%
Renewal & Replacement Reserve	20,000						20,000	20,000	-	0.0%
Municipality/County Appropriation	-						-	-	-	#DIV/0!
Other Reserves	-						-	-	-	#DIV/0!
Total Non-Operating Appropriations	334,924	-	-	-	-	-	334,924	352,711	(17,787)	-5.0%
<b>TOTAL APPROPRIATIONS</b>	<b>2,641,826</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,641,826</b>	<b>2,369,238</b>	<b>272,588</b>	<b>11.5%</b>
<b>ACCUMULATED DEFICIT</b>										
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>2,641,826</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,641,826</b>	<b>2,369,238</b>	<b>272,588</b>	<b>11.5%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation	-						-	-	-	#DIV/0!
Other	554,826						554,826	296,238	258,588	87.3%
Total Unrestricted Net Position Utilized	554,826	-	-	-	-	-	554,826	296,238	258,588	87.3%
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 2,087,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,087,000</b>	<b>\$ 2,073,000</b>	<b>\$ 14,000</b>	<b>0.7%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 115,345.10 \$ - \$ - \$ - \$ - \$ - \$ - \$ 115,345.10



# Prior Year Adopted Appropriations Schedule

## Berkeley Township Municipal Utilities Authority

	<i>FY 2019 Adopted Budget</i>						Total All
	Water	N/A	N/A	N/A	N/A	N/A	Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 286,000						\$ 286,000
Fringe Benefits	131,300						131,300
Total Administration - Personnel	417,300	-	-	-	-	-	417,300
<i>Administration - Other (List)</i>							
Engineering Fees	70,000						70,000
Legal Fees	30,000						30,000
Auditing Fees	45,000						45,000
Office Supplies	63,500						63,500
Miscellaneous Administration*	41,500						41,500
Total Administration - Other	250,000	-	-	-	-	-	250,000
Total Administration	667,300	-	-	-	-	-	667,300
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	355,000						355,000
Fringe Benefits	156,500						156,500
Total COPS - Personnel	511,500	-	-	-	-	-	511,500
<i>Cost of Providing Services - Other (List)</i>							
Utilities	80,000						80,000
Insurance	25,000						25,000
Permit/Fees	17,500						17,500
Plant/System Repairs	150,000						150,000
Miscellaneous COPS*	21,000						21,000
Total COPS - Other	293,500	-	-	-	-	-	293,500
Total Cost of Providing Services	805,000	-	-	-	-	-	805,000
Total Principal Payments on Debt Service in Lieu of Depreciation	544,227	-	-	-	-	-	544,227
Total Operating Appropriations	2,016,527	-	-	-	-	-	2,016,527
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	282,711	-	-	-	-	-	282,711
Operations & Maintenance Reserve	50,000						50,000
Renewal & Replacement Reserve	20,000						20,000
Municipality/County Appropriation	-						-
Other Reserves	-						-
Total Non-Operating Appropriations	352,711	-	-	-	-	-	352,711
<b>TOTAL APPROPRIATIONS</b>	2,369,238	-	-	-	-	-	2,369,238
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	2,369,238	-	-	-	-	-	2,369,238
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	296,238						296,238
Total Unrestricted Net Position Utilized	296,238	-	-	-	-	-	296,238
<b>TOTAL NET APPROPRIATIONS</b>	\$ 2,073,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,073,000

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 100,826.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,826.35
--------------------------------------	---------------	------	------	------	------	------	------	---------------

## Note to pages F6 AND F7

The total principal and interest outstanding listed on F6 & F7 agrees with the 2018 Berkeley Township Financial Statements Audit after you apply the principal and interest credits de-obligated from the NJEIT loans. The NJEIT de-obligation is detailed on page 22 and the outstanding debt service is detailed on pages 50-63 of the Berkeley Township MUA Financial Statements accessible for your at the below link.

<http://www.berkeleymua.org/financial/2018-Audited-Financial-Statements.pdf>

The 2019 bond issuance estimated in the 2019 budget was not issued due to construction delays. That NJEIT (NJIB) issuance is now estimated for spring 2020. The 2020 budget includes a 2020 estimated debt service schedule with a 20 year pay-back period. SEE ATTACHED to N1 Question 1

# Debt Service Schedule - Principal

## Berkeley Township Municipal Utilities Authority

If Authority has no debt X this box

*Fiscal Year Ending in*

	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter	Total Principal Outstanding
<i>Water</i>									
2003/2012 Bonds	\$ 214,826	\$ 225,967	\$ 227,145	\$ 233,362	\$ 239,619	\$ 245,917	\$ 257,258	\$ 4,438,268	\$ 5,867,536
NJEIT 2007(2015ARI)& 2014 loan	250,406	256,940	262,381	265,953	279,390	258,068	262,600	616,855	2,202,187
NJEIT 2017&2018 Actual	48,995	48,995	48,995	48,995	48,995	48,995	48,995	1,162,684	1,456,654
Not issued in 2019/NJIB 2020 * Estimate**	30,000	30,000	60,500	60,500	60,500	60,500	60,500	1,467,500	1,800,000
Total Principal	544,227	561,902	599,021	608,810	628,504	613,480	629,353	7,685,307	11,326,377
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>	<b>\$ 544,227</b>	<b>\$ 561,902</b>	<b>\$ 599,021</b>	<b>\$ 608,810</b>	<b>\$ 628,504</b>	<b>\$ 613,480</b>	<b>\$ 629,353</b>	<b>\$ 7,685,307</b>	<b>\$ 11,326,377</b>

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<b>Moody's</b>	<b>Fitch</b>	<b>Standard &amp; Poors</b>
Bond Rating			A+
Year of Last Rating			2015

## Debt Service Schedule - Interest

Berkeley Township Municipal Utilities Authority

	Fiscal Year Ending in							Total Interest Payments Outstanding	
	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025		Thereafter
Water									
2003/2012 Bonds	\$ 194,380	\$ 187,839	\$ 182,861	\$ 177,844	\$ 170,737	\$ 163,439	\$ 155,948	\$ 1,278,122	\$ 2,316,790
NJEIT 2007(2015AR1)& 2014 loan	62,687	52,191	47,007	41,541	37,397	33,328	26,585	50,286	288,335
NJEIT 2017&2018 Actual	20,944	20,194	19,444	18,694	17,944	17,194	16,443	189,905	299,818
Not issued in 2019/NUIB 2020 * Estimate	4,700	4,700	6,285	6,285	5,772	5,772	5,264	60,050	94,128
Total Interest Payments	282,711	264,924	255,597	244,364	231,850	219,733	204,240	1,578,363	2,999,071
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
<b>TOTAL INTEREST ALL OPERATIONS</b>	<b>\$ 282,711</b>	<b>\$ 264,924</b>	<b>\$ 255,597</b>	<b>\$ 244,364</b>	<b>\$ 231,850</b>	<b>\$ 219,733</b>	<b>\$ 204,240</b>	<b>\$ 1,578,363</b>	<b>\$ 2,999,071</b>

# Net Position Reconciliation

Berkeley Township Municipal Utilities Authority

For the Period January 1, 2020 to December 31, 2020

## FY 2020 Proposed Budget

	Water	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$ 11,230,539						\$ 11,230,539
Less: Invested in Capital Assets, Net of Related Debt (1)	8,718,919						8,718,919
Less: Restricted for Debt Service Reserve (1)	712,337						712,337
Less: Other Restricted Net Position (1)	400,000						400,000
Total Unrestricted Net Position (1)	1,399,283	-	-	-	-	-	1,399,283
Less: Designated for Non-Operating Improvements & Repairs	20,000						20,000
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution	50,000						50,000
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	1,329,283	-	-	-	-	-	1,329,283
Unrestricted Net Position Utilized to Balance Proposed Budget	554,826						554,826
Unrestricted Net Position Utilized in Proposed Capital Budget	200,000						200,000
Appropriation to Municipality/County (3)	-						-
Total Unrestricted Net Position Utilized in Proposed Budget	754,826	-	-	-	-	-	754,826
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
<b>Last issued Audit Report (4)</b>	\$ 574,457	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 574,457

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 115,345 \$ - \$ - \$ - \$ - \$ - \$ 115,345

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2020

**BERKELEY TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM**

# 2020 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020**

**[ XX ]**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Berkeley Township Municipal Utilities Authority, on the 21<sup>st</sup> day of October, 2019.

**OR**


**[ ]**

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

---



---

Officer's Signature:			
Name:	Michael W. Hale		
Title:	Chairman		
Address:	42 Station Road, Bayville, NJ 08721		
Phone Number:	732-237-0100	Fax Number:	732-237-0638
E-mail address	Administration@BerkeleyMUA.org		

**2020**  
**CAPITAL BUDGET/PROGRAM MESSAGE**

**BERKELEY TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020**

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

*YES, The Township has participated in the development of the capital plan and reviewed the projects included with the Capital Budget/Program.*

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

*Yes. Each capital project has been developed from a specific capital improvement plan. Each capital plan does include full lifecycle costs and is consistent with the Master Plan of the Authority.*

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

*A long-term (10-20 years) infrastructure needs assessment has not been prepared.*

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

*Page CB-3, column Debt Authorization indicates a debt authorization of \$1,800,000 for Well #4 Phase II. This funding source for this project is an already approved loan from the NJIB (prior NJEIT).*

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

*No capital projects are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.*

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

*No capital projects are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan*



# Proposed Capital Budget

Berkeley Township Municipal Utilities Authority

For the Period January 1, 2020 to December 31, 2020

	Estimated Total Cost	<i>Funding Sources</i>			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Water</i>					
Well #4 Phase 2	\$ 1,800,000			\$ 1,800,000	
Equipment/Vehicles	170,000	170,000			
Tower Paint/Main Phse VII/2nd Plant	-				
Meters	30,000	30,000			
Total	2,000,000	200,000	-	1,800,000	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 2,000,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 1,800,000</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

## Berkeley Township Municipal Utilities Authority

For the Period January 1, 2020 to December 31, 2020

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget Year 2020	2021	2022	2023	2024	2025
<i>Water</i>							
Well #4 Phase 2	\$ 1,800,000	\$ 1,800,000					
Equipment/Vehicles	1,120,000	170,000	170,000	220,000	210,000	170,000	180,000
Tower Paint/Main Phse VII/2nd	12,500,000	-	1,500,000	8,000,000			3,000,000
Meters	130,000	30,000	20,000	20,000	20,000	20,000	20,000
Total	15,550,000	2,000,000	1,690,000	8,240,000	230,000	190,000	3,200,000
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 15,550,000</b>	<b>\$ 2,000,000</b>	<b>\$ 1,690,000</b>	<b>\$ 8,240,000</b>	<b>\$ 230,000</b>	<b>\$ 190,000</b>	<b>\$ 3,200,000</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

# 5 Year Capital Improvement Plan Funding Sources

Berkeley Township Municipal Utilities Authority  
For the Period January 1, 2020 to December 31, 2020

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water</i>						
Well #4 Phase 2	\$ 1,800,000			\$ 1,800,000		
Equipment/Vehicles	1,120,000	1,120,000				
Tower Paint/Main Phse VII/2nd	12,500,000			12,500,000		
Meters	130,000	130,000				
<b>Total</b>	<b>15,550,000</b>	<b>1,250,000</b>	<b>-</b>	<b>14,300,000</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL</b>	<b>\$ 15,550,000</b>	<b>\$ 1,250,000</b>	<b>\$ -</b>	<b>\$ 14,300,000</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	<u>\$ 15,550,000</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

# Schedule of Health Benefits - Detailed Cost Analysis

Berkeley Township Municipal Utilities Authority  
 For the Period January 1, 2020 to December 31, 2020

If Not Applicable X this box Below

	Annual Cost		# of Covered Members	Total Cost		# of Covered Members	Annual Cost		Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Estimate per Employee		Proposed Budget	Estimate per Employee		Current Year	Current Year			
<b>Active Employees - Health Benefits - Annual Cost</b>											
Single Coverage	2	\$ 12,000	1	\$ 24,000	1	\$ 12,000	\$ 12,000	\$ 12,000	100.0%		
Parent & Child	1	21,200	2	21,200	2	21,200	42,400	(21,200)	-50.0%		
Employee & Spouse (or Partner)	1	24,400	2	24,400	2	24,400	48,800	(24,400)	-50.0%		
Family	3	34,100	1	102,300	1	34,100	34,100	68,200	200.0%		
Employee Cost Sharing Contribution (enter as negative - )				(14,750)			(11,150)	(3,600)	32.3%		
<b>Subtotal</b>	<b>7</b>		<b>6</b>	<b>157,150</b>	<b>6</b>	<b>126,150</b>	<b>126,150</b>	<b>31,000</b>	<b>24.6%</b>		
<b>Commissioners - Health Benefits - Annual Cost</b>											
Single Coverage				-			-	-	#DIV/0!		
Parent & Child				-			-	-	#DIV/0!		
Employee & Spouse (or Partner)				-			-	-	#DIV/0!		
Family				-			-	-	#DIV/0!		
Employee Cost Sharing Contribution (enter as negative - )									#DIV/0!		
<b>Subtotal</b>	<b>0</b>		<b>0</b>		<b>0</b>				<b>#DIV/0!</b>		
<b>Retirees - Health Benefits - Annual Cost</b>											
Single Coverage				-			-	-	#DIV/0!		
Parent & Child				-			-	-	#DIV/0!		
Employee & Spouse (or Partner)				-			-	-	#DIV/0!		
Family				-			-	-	#DIV/0!		
Employee Cost Sharing Contribution (enter as negative - )									#DIV/0!		
<b>Subtotal</b>	<b>0</b>		<b>0</b>		<b>0</b>				<b>#DIV/0!</b>		
<b>GRAND TOTAL</b>	<b>7</b>		<b>6</b>	<b>\$ 157,150</b>	<b>6</b>	<b>\$ 126,150</b>	<b>\$ 126,150</b>	<b>\$ 31,000</b>	<b>24.6%</b>		

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

YES	Yes or No
YES	Yes or No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

**Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)**

**Berkeley Township Municipal Utilities Authority**

to December 31, 2020

Position (Can Check more than 1 Column for each person)

Reportable Compensation from Authority (W-2/1099)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former Employee	Base Salary/Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
1 Brian P. Blair	Chief of Operations	40			X			\$ 89,672	\$	\$ 19,784	\$ 1,470	\$ 110,926	None	None		\$	\$ 110,926		
2 Jerome F. Bollettieri	Commissioner	2	X				5,000		985		985	5,985	Berkeley Twp Zoning Board Member	Board Member			5,985		
3 Lawrence J. Borio	Commissioner	2	X				5,000		985		985	5,985	Berkeley Twp Zoning Board Member	Board Member			5,985		
4 Edward F. Cammarato	Commissioner	2	X				5,000		0		0	5,000	Berkeley Twp BOE Board Member	Board Member			5,000		
5 Samuel J. Cammarato	Commissioner	2	X				5,000		293		293	5,293	Economic Dev. Comm. Board Member	Board Member			5,293		
6												0						0	
7 Richard W. Elliott	Commissioner	2	X				5,000		0		0	5,000	Berkeley Twp Zoning Board Member	Board Member			5,000		
8 Michael W. Hale	Commissioner	2	X				5,000		985		985	5,985	None				5,985		
9 Michele Nugent	Executive Director	40		X			92,392		1,470	2,618	1,470	96,480	None				96,480		
10												0						0	
11												0						0	
12												0						0	
13												0						0	
14												0						0	
15												0						0	
<b>Total:</b>								\$ 212,064	\$ -	\$ 22,402	\$ 6,188	\$ 240,654				\$ -	\$ -	\$ 240,654	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity



# Schedule of Shared Service Agreements

Berkeley Township Municipal Utilities Authority

December 31, 2020

January 1, 2020

For the Period

If No Shared Services X this Box

*Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.*

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Twp of Berkeley	Berkeley Township MUA	garbage/recycling collection		10/1/2011	ongoing	
Berkeley Township MUA	Twp of Berkeley	hydrant maintenance		1/1/2012	ongoing	
Berkeley Township MUA	Central Regional School District	hydrant maintenance		1/1/2012	ongoing	
Berkeley Township MUA	Central Regional School District	waive fees for minor meters		1/1/2015	ongoing	
Berkeley Township MUA	Berkeley Township School District	hydrant maintenance		1/1/1998	ongoing	
Berkeley Township MUA	Berkeley Township Sewerage Authority	equipment & personnel assistance with utility projects		1/1/1998	ongoing	
Twp of Berkeley	Berkeley Township MUA	Fuel		1/1/2019	ongoing	
Berkeley Township MUA	OCUA	hydrant maintenance		10/1/2018	ongoing	
Berkeley Township Sewerage Authority	Berkeley Township MUA	equipment & personnel assistance with utility projects		1/1/1998	ongoing	
Berkeley Township MUA	Ocean Cnty-Berkeley Island Park	hydrant maintenance		7/1/2018	ongoing	
Berkeley Township MUA	Pinewald Fire Company	equipment & personnel assistance with fire emergencies and drills		1/1/1998	ongoing	
Berkeley Township MUA	Twp of Berkeley	Town Hall & Public Works Water Facility Maintenance		2019	ongoing	
Berkeley Township MUA	Pinewald Fire Company	equipment & personnel assistance with fire emergencies and drills		1/1/1998	ongoing	