

Fiscal Year                      Start Year                      End Year  
   2023                      -                      2023

***Authority Budget of:***  
***Berkeley Municipal Utilities Authority***

**State Filing Year                      2023**

***For the Period:                      January 1, 2023                      to                      December 31, 2023***

**[www.Berkeleymua.org](http://www.Berkeleymua.org)**  
**Authority Web Address**



***Division of Local Government Services***

**2023 AUTHORITY BUDGET  
CERTIFICATION SECTION**

**2023**

Berkeley Municipal Utilities Authority

**AUTHORITY BUDGET**

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

# 2023 PREPARER'S CERTIFICATION

Berkeley Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	Executive-Director@Berkeleymua.org
Name:	Michele Nugent
Title:	Executive Director
Address:	42 Station Road Bayville, NJ 08721
Phone Number:	732-237-0100
Fax Number:	732-237-0638
E-mail Address:	Executive-Director@Berkeleymua.org

# AUTHORITY INTERNET WEBSITE CERTIFICATION

<b>Authority's Web Address:</b>	www.Berkeleymua.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities.
- The budgets for the current fiscal year and immediately preceding two prior years.
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:	Michele Nugent
Title of Officer Certifying Compliance:	Executive Director
Signature:	Executive-Director@Berkeleymua.org

# 2023 APPROVAL CERTIFICATION

Berkeley Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Berkeley Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on October 27, 2022.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

<b>Officer's Signature:</b>	Administration@Berkeleymua.org
<b>Name:</b>	Michael W. Hale
<b>Title:</b>	Chairman
<b>Address:</b>	42 Station Road Bayville, NJ 08721
<b>Phone Number:</b>	732-237-0100
<b>Fax Number:</b>	732-237-0638
<b>E-mail Address:</b>	Administration@Berkeleymua.org

# 2023 AUTHORITY BUDGET RESOLUTION

## Berkeley Municipal Utilities Authority

### FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget for Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented before the governing body of the Berkeley Municipal Utilities Authority at its open public meeting of October 27, 2022; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,200,000.00, Total Appropriations including any Accumulated Deficit, if any, of \$2,747,755.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$547,755.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$15,165,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$665,000.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Berkeley Municipal Utilities Authority, at an open public meeting held on October 27, 2022 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023, is hereby approved;

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Berkeley Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 15, 2022.

Administration@Berkeleymua.org  
(Secretary's Signature)

10/27/2022  
(Date)

**Governing Body Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Michael W. Hale	X			
Jerome F. Bollettieri				X
Edward F. Cammarato	X			
Samuel J. Cammarato	X			
Richard W. Elliott, Jr.				X
William McGrath	X			
Frederick S. Bekairian	X			

# 2023 ADOPTION CERTIFICATION

Berkeley Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Berkeley Municipal Utilities Authority, pursuant to N.J.A.C 5:31- on December 15, 2022.

<b>Officer's Signature:</b>	Administration@Berkeleymua.org		
<b>Name:</b>	Michael W. Hale		
<b>Title:</b>	Chairman		
<b>Address:</b>	42 Station Road Bayville, NJ 08721		
<b>Phone Number:</b>	732-237-0100	<b>Fax:</b>	732-237-0638
<b>E-mail address:</b>	Administration@Berkeleymua.org		



# 2023 ADOPTED BUDGET RESOLUTION

## Berkeley Municipal Utilities Authority

### FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget and Capital Budget/Program for the Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented for adoption before the governing body of the Berkeley Municipal Utilities Authority at its open public meeting of December 15, 2022; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$2,200,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$2,747,755.00, and Total Unrestricted Net Position utilized of \$547,755.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$15,165,000.00 and Total Unrestricted Net Position Utilized of \$665,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Berkeley Municipal Utilities Authority at an open public meeting held on December 15, 2022 that the Annual Budget and Capital Budget/Program of the Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Administration@Berkeleymua.org  
(Secretary's Signature)

12/15/2022  
(Date)

**Governing Body Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Michael W. Hale	X			
Jerome F. Bollettieri	X			
Edward F. Cammarato	X			
Samuel J. Cammarato	X			
Richard W. Elliott, Jr.	X			
William McGrath	(alternate)			
Frederick S. Bekairian	(alternate)			

**2023 AUTHORITY BUDGET  
NARRATIVE AND INFORMATION SECTION**

# 2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

## Berkeley Municipal Utilities Authority

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

1. Complete a brief statement on the Fiscal Year 2023 proposed Annual Budget and make comparison to the Fiscal Year 2022 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

Interest Revenue decreased \$5,000 or 12.5% over prior year due to past performance and anticipated rates.

Administrative Fringe Benefits Appropriation increased \$17,800 or 13.5%. This is due to the anticipated increase in state health benefits premiums.

C.O.P.S. Fringe Benefits Appropriation increased \$25,200 or 14.9%. This is due to the anticipated increase in state health benefits premiums.

C.O.P.S. Insurance Appropriation increased \$5,000 or 19.2%. This is due to the anticipated increases in annual premiums.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

The Authority has received applications for several real estate development projects in this section of Berkeley Township.

However, the Authority does not anticipate the larger development projects to be initiated in 2023. Therefore, business/commercial connection fees are anticipated at no increase. The 2023 Capital Budget document includes Phase VII watermain infrastructure capital expansion plan. However, supply chain issues may limit/delay the initiation of this project.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

The Authority anticipates using \$1,212,755 of Unrestricted Net Position. \$ 665,000 may be used for capital purchases. \$ 547,755 may be used to balance the operational budget.

# 2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Berkeley Municipal Utilities Authority

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, **pilot** payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

The Authority will not remit the 5% appropriation to the Township during 2023 nor does it anticipate any other fund transfer to County or other Municipality.

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

No deficits exist from prior or proposed budgets.

**(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?**

# 2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

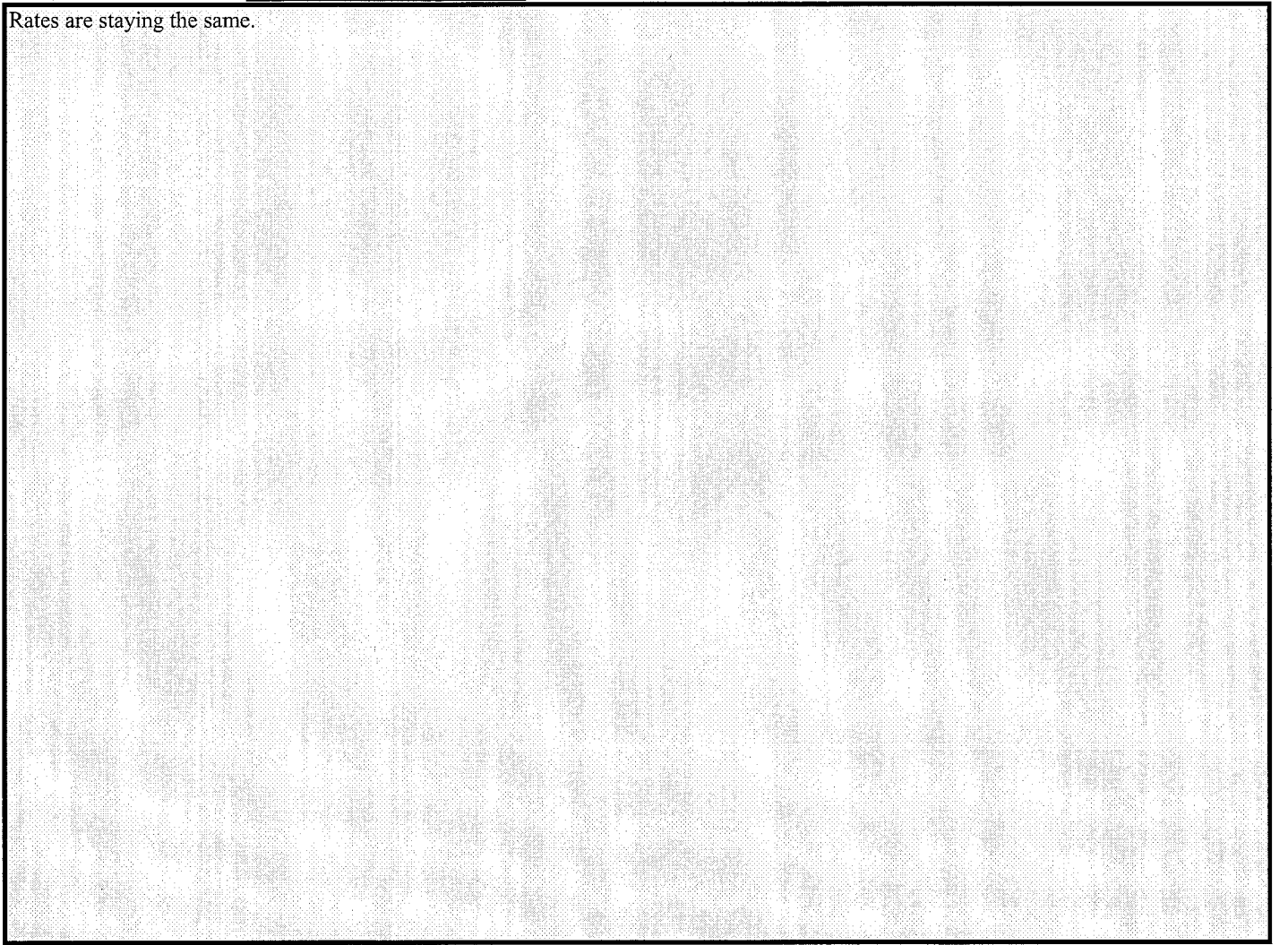
Berkeley Municipal Utilities Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, **if applicable**. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**").

Rates are staying the same.



# AUTHORITY CONTACT INFORMATION

## 2023

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Berkeley Municipal Utilities Authority		
<i>Federal ID Number:</i>	22-3031020		
<i>Address:</i>	42 Station Road		
<i>City, State, Zip:</i>	Bayville	NJ	08721
<i>Phone: (ext.)</i>	732-237-0100	<i>Fax:</i>	732-237-0638

<b>Preparer's Name:</b>	Michele Nugent		
<i>Preparer's Address:</i>	42 Station Road		
<i>City, State, Zip:</i>	Bayville	NJ	08721
<i>Phone: (ext.)</i>	732-237-0100	<i>Fax:</i>	732-237-0638
<i>E-mail:</i>	Executive-Director@Berkeleymua.org		

<b>Chief Executive Officer*</b>	Michele Nugent		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	732-237-0100	<i>Fax:</i>	732-237-0638
<i>E-mail:</i>	Executive-Director@Berkeleymua.org		

<b>Chief Financial Officer*</b>	Michele Nugent		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	732-237-0100	<i>Fax:</i>	732-237-0638
<i>E-mail:</i>	Executive-Director@Berkeleymua.org		

<b>Name of Auditor:</b>	Jerry W. Conaty		
<i>Name of Firm:</i>	HFA CPAs, LLC		
<i>Address:</i>	1985 Cedar Bridge Ave.		
<i>City, State, Zip:</i>	Lakewood	NJ	08071
<i>Phone: (ext.)</i>	732-797-1333	<i>Fax:</i>	
<i>E-mail:</i>	JConaty@hfacpas.com		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Berkeley Municipal Utilities Authority

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

17

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 599,286.14

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

2

(Maximum is 2)

5. **Regional Authorities Only** - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

Yes

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract\*?

No

\*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Berkeley Municipal Utilities Authority

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

10. Did the Authority pay for meals or catering during the current fiscal year?

*If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?

*If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No
No
No
No
No
No
Yes
No
No

*If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.*

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?

*If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).*

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination?

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

*If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*



# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Berkeley Municipal Utilities Authority

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?  No

*If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.*

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Berkeley Municipal Utilities Authority

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

*Use the space below to provide clarification for any Questionnaire responses.*

**N3 Question # 9**

Township ordinance dictates the allowable annual stipend for the seven Board members to be up to \$5,000 each. The 2023 Budget anticipates the annual stipend for seven commissioners to be \$5,000 each. Review and approval by Authority Resolution was required to authorize the current employment contract for Michele Nugent, Executive Director (2021 W2-\$99,156.07 Box 1). A contractual agreement, also authorized by resolution is in place for Brian P. Blair, Chief of Operations (2021 W2-\$111,537.19, Box 1). A survey of compensation for comparable positions was performed and provided the guideline for the current salary schedules for seven full time hourly employees. The salary schedules were approved by the Board Members by resolutions. All employees receive an annual evaluation.

**N3 Question #11**

The Authority reimbursed the following for NJSLOM hotel, conference registration and expenses.

		Conference Registration	Hotel Cost	Food/Misc Expenses
Frederick S. Bekiarian	Commissioner	60	320	300
Jerome F. Bollettieri	Commissioner	60	320	
Edward F. Cammarato	Commissioner	60	320	
Samuel J. Cammarato	Commissioner	60	320	292.99
Richard Elliott, Jr.	Commissioner	60	320	273.84
Michael W. Hale	Commissioner	60		
William McGrath	Commissioner	60	320	300
Michele Nugent	Executive Director	60	320	251.88
Brian P. Blair	Chief of Operations	60	320	
Total		540	2560	1418.71

**N3 Question #12, g**

An auto fringe is deducted from Michele Nugent payroll/2021 \$660.00

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**Berkeley Municipal Utilities Authority**

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key Employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest Compensated Employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable Compensation** (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

**Berkeley Municipal Utilities Authority**  
**For the Period January 01, 2023 to December 31, 2023**

Line	Name	Title	Average Hours per Week Dedicated to Position	Position		Reportable Compensation from Authority (W-2/ 1099)					Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority			
				Commissioner	Former Highest Compensated Key Employee Officer	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)							
1	Brian P. Blair	Chief of Operations	40				\$ 103,578.40	\$ 15,061.00			\$ 1,470.00	\$ 120,109.40			
2	Jerome F. Bollettieri	Commissioner	2 X	X			\$ 5,000.00				\$ 985.00	\$ 5,985.00			
3	Fred Bekarian	Commissioner	2 X				\$ 5,000.00				\$ 292.00	\$ 5,292.00			
4	Edward F. Cammarato	Commissioner	2 X				\$ 5,000.00				\$ -	\$ 5,000.00			
5	Samuel J. Cammarato	Commissioner	2 X				\$ 5,000.00				\$ 292.00	\$ 5,292.00			
6	Richard W. Elliott	Commissioner	2 X				\$ 5,000.00				\$ 292.00	\$ 5,292.00			
7	Michael W. Hale	Commissioner	2 X				\$ 5,000.00				\$ 985.00	\$ 5,985.00			
8	William McGrath	Commissioner	2 X				\$ 5,000.00				\$ 985.00	\$ 5,985.00			
9	Michele Nugent	Executive Director	40		X		\$ 105,938.85	\$ 2,660.00			\$ 1,470.00	\$ 110,068.85			
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27															
28															
29															
30															
31															
32															
33															
34															
35															
<b>Total:</b>											\$ 244,517.25	\$ 15,061.00	\$ 2,660.00	\$ 6,771.00	\$ 269,009.25

## Schedule of Health Benefits - Detailed Cost Analysis

Berkeley Municipal Utilities Authority

For the Period: January 01, 2023 to December 31, 2023

If no health benefits, check this box:

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage	4	16,155.00	64,620.00	3	12,000.00	36,000.00	28,620.00	79.5%
Parent & Child		-	-		21,200.00	-	-	-
Employee & Spouse (or Partner) Family	3	43,250.00	129,750.00	1	24,400.00	24,400.00	(24,400.00)	-100.0%
Employee Cost Sharing Contribution (enter as negative - )				2	34,100.00	68,200.00	61,550.00	90.2%
Subtotal	7		194,370.00	6		112,000.00	82,370.00	73.5%
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	-
Parent & Child			-			-	-	-
Employee & Spouse (or Partner) Family			-			-	-	-
Employee Cost Sharing Contribution (enter as negative - )			-			-	-	-
Subtotal			-			-	-	-
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	-
Parent & Child			-			-	-	-
Employee & Spouse (or Partner) Family			-			-	-	-
Employee Cost Sharing Contribution (enter as negative - )			-			-	-	-
Subtotal			-			-	-	-
<b>GRAND TOTAL</b>	<b>7</b>		<b>194,370.00</b>	<b>6</b>		<b>112,000.00</b>	<b>82,370.00</b>	<b>73.5%</b>

Yes
Yes

Is medical coverage provided by the SHBP (Yes or No)?  
 Is prescription drug coverage provided by the SHBP (Yes or No)?

**Berkeley Municipal Utilities Authority**  
**For the Period: January 01, 2023 to December 31, 2023**

*Complete the below table for the Authority's accrued liability for compensated absences.  
 If no accumulated absences, check this box:*  |

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Kyle Burton	0	\$ -		X	
Brian P. Blair	60	\$ 22,384.58		X	
Deborah DelConte	90	\$ 18,453.60		X	
Ethan Elloit	5	\$ 580.00		X	
Lori LeFaucheur	24	\$ 3,966.03		X	
Michael Middleton	29	\$ 6,060.05		X	
Michele Nugent	60	\$ 23,607.33			X
Carl Roth	35	\$ 9,313.64		X	
Sandra Walker	54	\$ 9,039.25			
<b>Total liability for accumulated compensated absences at per most recent audit (this page only)</b>		<b>\$ 93,404.48</b>			

**Berkeley Municipal Utilities Authority**  
**For the Period: January 01, 2023 to December 31, 2023**

*Complete the below table for the Authority's accrued liability for compensated absences.*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
<b>Total liability for accumulated compensated absences at per most recent audit (all pages)</b>		<b>\$ 93,404.48</b>			

# Schedule of Shared Service Agreements

Berkeley Municipal Utilities Authority

For the Period: January 01, 2023 to December 31, 2023

If no shared services, check this box:

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement		Amount to be Received by/ Paid from Authority
				Effective Date	Agreement End Date	
Twp of Berkeley	Berkeley Township MUA	garbage/recycling collection		10/1/2011	ongoing	\$ -
Berkeley Township MUA	Twp of Berkeley	hydrant maintenance		1/1/2012	ongoing	\$ -
Berkeley Township MUA	Central Regional School District	hydrant maintenance		1/1/2012	ongoing	\$ -
Berkeley Township MUA	Central Regional School District	waive fees for minor meters		1/1/2015	ongoing	\$ -
Berkeley Township MUA	Berkeley Township School District	hydrant maintenance		1/1/1998	ongoing	\$ -
Berkeley Township MUA	Berkeley Township Sewerage Authority	equipment & personnel assistance with utility projects		1/1/1998	ongoing	\$ -
Twp of Berkeley	Berkeley Township MUA	Fuel		1/1/2019	ongoing	\$ -
Berkeley Township MUA	OCUA	hydrant maintenance		10/1/2018	ongoing	\$ -
Berkeley Township Sewerage Authority	Berkeley Township MUA	equipment & personnel assistance with utility projects		1/1/1998	ongoing	\$ -
Berkeley Township MUA	Ocean Cnty-Berkeley Island Park	hydrant maintenance		7/1/2018	ongoing	\$ -
Berkeley Township MUA	Pinewald Fire Company	equipment & personnel assistance with fire emergencies and drills		1/1/1998	ongoing	\$ -
Berkeley Township MUA	Twp of Berkeley	Town Hall & Public Works Water Facility Maintenance		2019	ongoing	\$ -
Berkeley Township MUA	Bayville Vol Fire Co 1 & 2	equipment & personnel assistance with fire emergencies and drills		1/1/1998	ongoing	\$ -



**2023 AUTHORITY BUDGET  
FINANCIAL SCHEDULES SECTION**

# SUMMARY

## Berkeley Municipal Utilities Authority

For the Period: January 01, 2023 to December 31, 2023

	<b>FY 2023 Proposed Budget</b>						<b>FY 2022 Adopted Budget</b>		<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	Water Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations		
<b>REVENUES</b>										
Total Operating Revenues	\$ 1,885,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,885,000	\$ 1,860,200	\$ 24,800	1.3%
Total Non-Operating Revenues	315,000	-	-	-	-	315,000	304,000	11,000	3.6%	
Total Anticipated Revenues	2,200,000	-	-	-	-	2,200,000	2,164,200	35,800	1.7%	
<b>APPROPRIATIONS</b>										
Total Administration	863,500	-	-	-	-	863,500	827,200	36,300	4.4%	
Total Cost of Providing Services	903,000	-	-	-	-	903,000	850,800	52,200	6.1%	
Total Principal Payments on Debt Service in Lieu of Depreciation	610,750	-	-	-	-	610,750	601,052	9,698	1.6%	
Total Operating Appropriations	2,377,250	-	-	-	-	2,377,250	2,279,052	98,198	4.3%	
Total Interest Payments on Debt	250,505	-	-	-	-	250,505	265,791	(15,286)	-5.8%	
Total Other Non-Operating Appropriations	120,000	-	-	-	-	120,000	120,000	-	-	
Total Non-Operating Appropriations	370,505	-	-	-	-	370,505	385,791	(15,286)	-4.0%	
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	2,747,755	-	-	-	-	2,747,755	2,664,843	82,912	3.1%	
Less: Total Unrestricted Net Position Utilized	547,755	-	-	-	-	547,755	500,643	47,112	9.4%	
Net Total Appropriations	2,200,000	-	-	-	-	2,200,000	2,164,200	35,800	1.7%	
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ 0	#DIV/0!	

## Revenue Schedule

Berkeley Municipal Utilities Authority  
For the Period: January 01, 2023 to December 31, 2023

	<b>FY 2023 Proposed Budget</b>						Total All Operations	Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6				
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential	1,640,000						\$ 1,640,000	\$ 1,625,000	\$ 15,000	0.9%
Business/Commercial	180,000						180,000	170,000	10,000	5.9%
Industrial							-	-	-	#DIV/0!
Intergovernmental	45,000						45,000	45,000	-	0.0%
Other							-	-	-	#DIV/0!
<b>Total Service Charges</b>	<b>1,865,000</b>						<b>1,865,000</b>	<b>1,840,000</b>	<b>25,000</b>	<b>1.4%</b>
<i>Connection Fees</i>										
Residential	20,000						20,000	20,200	(200)	-1.0%
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Connection Fees</b>	<b>20,000</b>						<b>20,000</b>	<b>20,200</b>	<b>(200)</b>	<b>-1.0%</b>
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Parking Fees</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>										
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
<b>Total Other Revenue</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Operating Revenues</b>	<b>1,885,000</b>						<b>1,885,000</b>	<b>1,860,200</b>	<b>24,800</b>	<b>1.3%</b>
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
Cellular Antenna Tower Rents	270,000						270,000	254,000	16,000	6.3%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>	<b>270,000</b>						<b>270,000</b>	<b>254,000</b>	<b>16,000</b>	<b>6.3%</b>
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned	35,000						35,000	40,000	(5,000)	-12.5%
Penalties	10,000						10,000	10,000	-	0.0%
Other							-	-	-	#DIV/0!
<b>Total Interest</b>	<b>45,000</b>						<b>45,000</b>	<b>50,000</b>	<b>(5,000)</b>	<b>-10.0%</b>
<b>Total Non-Operating Revenues</b>	<b>315,000</b>						<b>315,000</b>	<b>304,000</b>	<b>11,000</b>	<b>3.6%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 2,200,000</b>						<b>\$ 2,200,000</b>	<b>\$ 2,164,200</b>	<b>\$ 35,800</b>	<b>1.7%</b>

**Prior Year Adopted Revenue Schedule**

Berkeley Municipal Utilities Authority

	<i>FY 2022 Adopted Budget</i>						<b>Total All Operations</b>
	<b>Water Authority</b>	<b>Operation #2</b>	<b>Operation #3</b>	<b>Operation #4</b>	<b>Operation #5</b>	<b>Operation #6</b>	
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	1,625,000						\$ 1,625,000
Business/Commercial	170,000						170,000
Industrial							-
Intergovernmental	45,000						45,000
Other							-
<b>Total Service Charges</b>	<b>1,840,000</b>	-	-	-	-	-	<b>1,840,000</b>
<i>Connection Fees</i>							
Residential	20,200						20,200
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
<b>Total Connection Fees</b>	<b>20,200</b>	-	-	-	-	-	<b>20,200</b>
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
<b>Total Parking Fees</b>	<b>-</b>	-	-	-	-	-	<b>-</b>
<i>Other Operating Revenues (List)</i>							
							-
							-
							-
							-
							-
							-
							-
<b>Total Other Revenue</b>	<b>-</b>	-	-	-	-	-	<b>-</b>
<b>Total Operating Revenues</b>	<b>1,860,200</b>	-	-	-	-	-	<b>1,860,200</b>
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Cellular Antenna Tower Rents	254,000						254,000
							-
							-
							-
							-
<b>Total Other Non-Operating Revenues</b>	<b>254,000</b>	-	-	-	-	-	<b>254,000</b>
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	40,000						40,000
Penalties	10,000						10,000
Other							-
<b>Total Interest</b>	<b>50,000</b>	-	-	-	-	-	<b>50,000</b>
<b>Total Non-Operating Revenues</b>	<b>304,000</b>	-	-	-	-	-	<b>304,000</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 2,164,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,164,200</b>

## Appropriations Schedule

Berkeley Municipal Utilities Authority  
For the Period: January 01, 2023 to December 31, 2023

	<b>FY 2023 Proposed Budget</b>						Total All Operations	FY 2022 Adopted Budget	Total All Operations	All Operations	All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6							
<b>OPERATING APPROPRIATIONS</b>													
<i>Administration - Personnel</i>													
Salary & Wages	\$ 320,000						\$ 320,000	\$ 307,000		\$ 13,000			4.2%
Fringe Benefits	150,000						150,000	132,200		17,800			13.5%
Total Administration - Personnel	470,000						470,000	439,200		30,800			7.0%
<i>Administration - Other (List)</i>													
Engineering Fees	200,000						200,000	200,000					0.0%
Legal Fees	35,000						35,000	35,000					0.0%
Auditing Fee	42,000						42,000	42,000					0.0%
Office Supplies	71,000						71,000	65,000		6,000			9.2%
Miscellaneous Administration*	45,500						45,500	46,000		(500)			-1.1%
Total Administration - Other	393,500						393,500	388,000		5,500			1.4%
Total Administration	863,500						863,500	827,200		36,300			4.4%
<i>Cost of Providing Services - Personnel</i>													
Salary & Wages	430,000						430,000	398,000		32,000			8.0%
Fringe Benefits	194,000						194,000	168,800		25,200			14.9%
Total COPS - Personnel	624,000						624,000	566,800		57,200			10.1%
<i>Cost of Providing Services - Other (List)</i>													
Utilities	75,000						75,000	75,000					0.0%
Insurance	31,000						31,000	26,000		5,000			19.2%
Permits/Fees	19,000						19,000	19,000					0.0%
Plant/System Repairs	133,000						133,000	143,000		(10,000)			-7.0%
Miscellaneous COPS*	21,000						21,000	21,000					0.0%
Total COPS - Other	279,000						279,000	284,000		(5,000)			-1.8%
Total Cost of Providing Services	903,000						903,000	850,800		52,200			6.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	610,750						610,750	601,052		9,698			1.6%
Total Operating Appropriations	2,377,250						2,377,250	2,279,052		98,198			4.3%
<b>NON-OPERATING APPROPRIATIONS</b>													
Total Interest Payments on Debt	250,505						250,505	265,791		(15,286)			-5.8%
Operations & Maintenance Reserve	100,000						100,000	100,000					0.0%
Renewal & Replacement Reserve	20,000						20,000	20,000					0.0%
Municipality/County Appropriation													#DIV/0!
Other Reserves													#DIV/0!
Total Non-Operating Appropriations	370,505						370,505	385,791		(15,286)			-4.0%
<b>TOTAL APPROPRIATIONS</b>	<b>2,747,755</b>						<b>2,747,755</b>	<b>2,664,843</b>		<b>82,912</b>			<b>3.1%</b>
<b>ACCUMULATED DEFICIT</b>													
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>2,747,755</b>						<b>2,747,755</b>	<b>2,664,843</b>		<b>82,912</b>			<b>3.1%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>													
Municipality/County Appropriation													#DIV/0!
Other	547,755						547,755	500,643		47,112			9.4%
Total Unrestricted Net Position Utilized	547,755						547,755	500,643		47,112			9.4%
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 2,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,200,000</b>	<b>\$ 2,164,200</b>		<b>\$ 35,800</b>			<b>1.7%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ 118,862.50    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 118,862.50

# AUTHORITY PROPOSED APPROPRIATIONS APPROPRIATION DETAIL PAGE

Berkeley Municipal Utilities Authority

For the Period: January 01, 2023 to December 31, 2023

*Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"*

Line Item:	Water Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6
Misc Administration: \$45,500						
Trustee Fees	24,000.00					
Telephone	10,000.00					
Advertisements	2,500.00					
Postage	9,000.00					
COPS-Misc \$21,000						
Clothing Allowance	4,000.00					
Vehicle Maintenance	17,000.00					



**AUTHORITY PROPOSED APPROPRIATIONS**  
**APPROPRIATION DETAIL PAGE**

Berkeley Municipal Utilities Authority

For the Period: January 01, 2023 to December 31, 2023

*Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"*

<i>Line Item:</i>	<i>Water Authority</i>	<i>Operation #2</i>	<i>Operation #3</i>	<i>Operation #4</i>	<i>Operation #5</i>	<i>Operation #6</i>



## Prior Year Adopted Appropriations Schedule

### Berkeley Municipal Utilities Authority

#### FY 2022 Adopted Budget

	Water Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 307,000						\$ 307,000
Fringe Benefits	132,200						132,200
Total Administration - Personnel	439,200	-	-	-	-	-	439,200
<i>Administration - Other (List)</i>							
Engineering Fees	200,000						200,000
Legal Fees	35,000						35,000
Auditing Fee	42,000						42,000
Office Supplies	65,000						65,000
Miscellaneous Administration*	46,000						46,000
Total Administration - Other	388,000	-	-	-	-	-	388,000
Total Administration	827,200	-	-	-	-	-	827,200
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	398,000						398,000
Fringe Benefits	168,800						168,800
Total COPS - Personnel	566,800	-	-	-	-	-	566,800
<i>Cost of Providing Services - Other (List)</i>							
Utilities	75,000						75,000
Insurance	26,000						26,000
Permits/Fees	19,000						19,000
Plant/System Repairs	143,000						143,000
Miscellaneous COPS*	21,000						21,000
Total COPS - Other	284,000	-	-	-	-	-	284,000
Total Cost of Providing Services	850,800	-	-	-	-	-	850,800
Total Principal Payments on Debt Service in Lieu of Depreciation	601,052	-	-	-	-	-	601,052
Total Operating Appropriations	2,279,052	-	-	-	-	-	2,279,052
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	265,791	-	-	-	-	-	265,791
Operations & Maintenance Reserve	100,000						100,000
Renewal & Replacement Reserve	20,000						20,000
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	385,791	-	-	-	-	-	385,791
<b>TOTAL APPROPRIATIONS</b>	<b>2,664,843</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,664,843</b>
<b>ACCUMULATED DEFICIT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>2,664,843</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,664,843</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	500,643						500,643
Total Unrestricted Net Position Utilized	500,643	-	-	-	-	-	500,643
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 2,164,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,164,200</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ 113,952.60    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 113,952.60

# AUTHORITY PRIOR YEAR ADOPTED APPROPRIATIONS APPROPRIATION DETAIL PAGE

Berkeley Municipal Utilities Authority

FY 2022 Adopted Budget

*Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"*

Line Item:	Water Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6
Misc Administration: \$46,000						
Trustee Fees	22,000.00					
Telephone	12,500.00					
Advertisements	2,500.00					
Postage	9,000.00					
COPS-Misc \$21,000						
Clothing Allowance	4,000.00					
Vehicle Maintenance	17,000.00					

**AUTHORITY PRIOR YEAR ADOPTED APPROPRIATIONS  
APPROPRIATION DETAIL PAGE**

Berkeley Municipal Utilities Authority

FY 2022 Adopted Budget

*Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"*

<i>Line Item:</i>	<i>Water Authority</i>	<i>Operation #2</i>	<i>Operation #3</i>	<i>Operation #4</i>	<i>Operation #5</i>	<i>Operation #6</i>



# Debt Service Schedule - Principal

Berkeley Municipal Utilities Authority

If Authority has no debt, check this box:

		Fiscal Year Ending in							Total Principal	
Date of Local Finance Board Approval		2022 (Adopted Budget)	2023 (Proposed Budget)	2024	2025	2026	2027	2028	Thereafter	Outstanding
Water Authority										
2003/2012 Bonds		\$ 233,362	\$ 239,619	\$ 245,917	\$ 257,258	\$ 263,642	\$ 270,072	\$ 281,549	\$ 3,623,005	\$ 5,181,062
NJEIF 2007(2015AR1)& 2014 loan		275,953	279,390	258,068	262,600	210,006	174,407	36,780	195,662	1,416,913
NJEIF 2017&2018 Actual		48,995	48,995	48,995	48,995	48,995	48,995	48,994	1,015,700	1,309,669
NJIB 2021		42,742	42,746	42,742	42,742	42,742	47,742	47,742	1,225,319	1,491,774
Total Principal		601,052	610,750	595,722	611,595	565,385	541,216	415,065	6,059,686	9,399,419
Operation #2										
Total Principal										
Operation #3										
Total Principal										
Operation #4										
Total Principal										
Operation #5										
Total Principal										
Operation #6										
Total Principal										
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>		\$ 601,052	\$ 610,750	\$ 595,722	\$ 611,595	\$ 565,385	\$ 541,216	\$ 415,065	\$ 6,059,686	\$ 9,399,419

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.		
Moody's	Fitch	Standard & Poors
Bond Rating		
Year of Last Rating		

# Debt Service Schedule - Interest

Berkeley Municipal Utilities Authority

If Authority has no debt, check this box:

	2024	2025	2026	2027	2028	Thereafter	Total Interest Payments Outstanding					
<i>Water Authority</i>												
2003/2012 Bonds	\$ 163,439	\$ 155,948	\$ 148,114	\$ 140,084	\$ 131,857	\$ 858,068	\$ 1,768,247					
NJEIF 2007(2015AR1)& 2014 loan	33,384	26,635	19,820	12,306	4,879	13,178	149,894					
NJEIT 2017&2018 Actual	17,194	16,443	15,724	15,144	14,594	144,444	241,487					
NJIB 2021	22,338	20,432	18,572	16,751	14,773	108,189	223,188					
Total Interest Payments	236,355	219,459	202,230	184,285	166,104	1,123,879	2,382,816					
<i>Operation #2</i>												
Total Interest Payments	-	-	-	-	-	-	-					
<i>Operation #3</i>												
Total Interest Payments	-	-	-	-	-	-	-					
<i>Operation #4</i>												
Total Interest Payments	-	-	-	-	-	-	-					
<i>Operation #5</i>												
Total Interest Payments	-	-	-	-	-	-	-					
<i>Operation #6</i>												
Total Interest Payments	-	-	-	-	-	-	-					
Total Interest Payments	\$ 236,355	\$ 219,459	\$ 202,230	\$ 184,285	\$ 166,104	\$ 1,123,879	\$ 2,382,816					
<b>TOTAL INTEREST ALL OPERATIONS</b>												

# Net Position Reconciliation

Berkeley Municipal Utilities Authority

For the Period: January 01, 2023 to December 31, 2023

## FY 2023 Proposed Budget

	Water Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
\$	11,585,401	-	-	-	-	-	\$ 11,585,401
	8,662,563	-	-	-	-	-	8,662,563
	628,827	-	-	-	-	-	628,827
	460,000	-	-	-	-	-	460,000
	1,834,011	-	-	-	-	-	1,834,011
	20,000	-	-	-	-	-	20,000
	100,000	-	-	-	-	-	100,000
	1,266,247	-	-	-	-	-	1,266,247
	1,600,862	-	-	-	-	-	1,600,862
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	4,581,120	-	-	-	-	-	4,581,120
	547,755	-	-	-	-	-	547,755
	665,000	-	-	-	-	-	665,000
	-	-	-	-	-	-	-
	1,212,755	-	-	-	-	-	1,212,755
\$	3,368,365	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,368,365

### TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)

- Less: Invested in Capital Assets, Net of Related Debt (1)
- Less: Restricted for Debt Service Reserve (1)
- Less: Other Restricted Net Position (1)
- Total Unrestricted Net Position (1)
- Less: Designated for Non-Operating Improvements & Repairs
- Less: Designated for Rate Stabilization
- Less: Other Designated by Resolution
- Plus: Accrued Unfunded Pension Liability (1)
- Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
- Plus: Estimated Income (Loss) on Current Year Operations (2)
- Plus: Other Adjustments (attach schedule)

### UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized to Balance Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)

Total Unrestricted Net Position Utilized in Proposed Budget

### PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

#### Last issued Audit Report (4)

- (1) Total of all operations for this line item must agree to audited financial statements.
- (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
- (3) Amount may not exceed 5% of total operating appropriations. See calculation below.
  - Maximum Allowable Appropriation to Municipality/County \$ 118,863
  - \$ - \$ - \$ - \$ - \$ - \$ - \$ 118,863
- (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

**2023**

**Berkeley Municipal Utilities Authority**

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(Authority Name)

**2023 AUTHORITY CAPITAL BUDGET/PROGRAM**



# 2023 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

**Berkeley Municipal Utilities Authority**

(Authority Name)

**Fiscal Year: January 01, 2023 to December 31, 2023**

*Check the box for the applicable statement below:*

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Berkeley Municipal Utilities Authority, on December 15, 2022.

It is hereby certified that the governing body of the Berkeley Municipal Utilities Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Berkeley Municipal Utilities for the following reason(s):

<b>Officer's Signature:</b>	Administration@Berkeleymua.org
<b>Name:</b>	Michael W. Hale
<b>Title:</b>	Chairman
<b>Address:</b>	42 Station Road Bayville, NJ 08721
<b>Phone Number:</b>	732-237-0100
<b>Fax Number:</b>	732-237-0638
<b>E-mail Address:</b>	Administration@Berkeleymua.org

# 2023 CAPITAL BUDGET/PROGRAM MESSAGE

Berkeley Municipal Utilities Authority

Fiscal Year: January 01, 2023 to December 31, 2023

*Answer all questions below using the space provided.*

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

No

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

Page CB-3, column Debt Authorization indicates a debt authorization of 14,500,000 for Phase VII Watermain expansion and Northern Blve. Water Tower Rehabilitation. The Authority made application and received initial approval from the NJDEP/NJIB program as the funding source for these projects. The BTMUA Board has not issued final authorization for these projects as of the date of this submission.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

No capital projects are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

No capital projects are being undertaken within the boundary of a State Planning Commission designated Center and/or Endorsed Plan

# Proposed Capital Budget

**Berkeley Municipal Utilities Authority**  
For the Period: January 01, 2023 to December 31, 2023

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water Authority</i>						
Phase VII-Watermain	\$ 12,500,000			\$ 12,500,000		
Equipment/Vehicles	635,000	635,000				
Water Tower Rehab/Communication	2,000,000			2,000,000		
Meters	30,000	30,000				
Total	15,165,000	665,000	-	14,500,000	-	-
<i>Operation #2</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 15,165,000</b>	<b>\$ 665,000</b>	<b>\$ -</b>	<b>\$ 14,500,000</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

**Berkeley Municipal Utilities Authority**  
For the Period: January 01, 2023 to December 31, 2023

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget					
		Year 2023	2024	2025	2026	2027	2028
<i>Water Authority</i>							
Phase VII-Watermain	\$ 12,500,000	\$ 12,500,000					
Equipment/Vehicles/Generator	835,000	635,000		85,000		115,000	
Water Tower Rehab/Communic	2,000,000	2,000,000					
Meters	155,000	30,000	25,000	25,000	25,000	25,000	25,000
Total	15,490,000	15,165,000	25,000	110,000	25,000	140,000	25,000
<i>Operation #2</i>							
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #3</i>							
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #4</i>							
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #5</i>							
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #6</i>							
	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 15,490,000</b>	<b>\$ 15,165,000</b>	<b>\$ 25,000</b>	<b>\$ 110,000</b>	<b>\$ 25,000</b>	<b>\$ 140,000</b>	<b>\$ 25,000</b>

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

## 5 Year Capital Improvement Plan Funding Sources

Berkeley Municipal Utilities Authority  
For the Period: January 01, 2023 to December 31, 2023

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water Authority</i>						
Phase VII-Watermain	\$ 12,500,000			\$ 12,500,000		
Equipment/Vehicles/Generator	835,000	835,000				
Water Tower Rehab/Communic	2,000,000			2,000,000		
Meters	155,000	155,000				
Total	15,490,000	990,000	-	14,500,000	-	-
<i>Operation #2</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	<u>\$ 15,490,000</u>	<u>\$ 990,000</u>	<u>\$ -</u>	<u>\$ 14,500,000</u>	<u>\$ -</u>	<u>\$ -</u>
Total 5 Year Plan per CB-4	<u>\$ 15,490,000</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

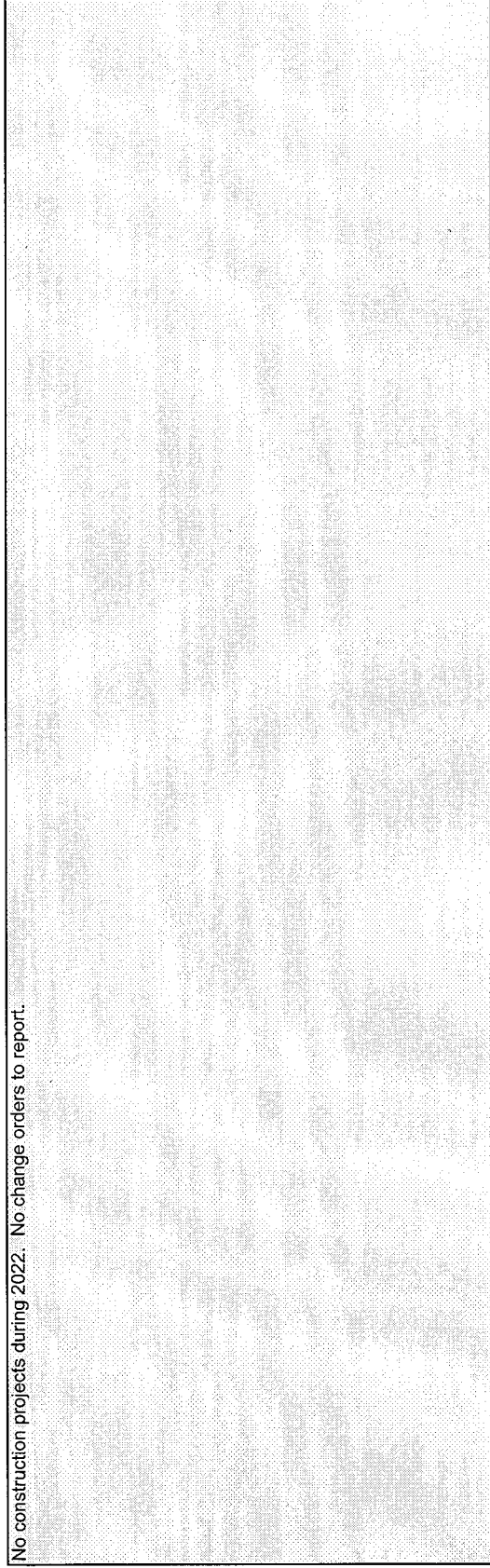
Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

**Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: Berkeley Municipal Utilities Authority Year Ending: December 31, 2021

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

No construction projects during 2022. No change orders to report.



For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here  and certify below.

\_\_\_\_\_

Date

\_\_\_\_\_

Clerk/Secretary to the Governing Body

**Appendix to Budget Document**