

Berkeley Township Municipal Utilities Authority

	<u>Start Year</u>		<u>End Year</u>
Fiscal Year	2024	-	2024

*Authority Budget of:  
Berkeley Municipal Utilities Authority*

State Filing Year                      2024

*For the Period:                      January 1, 2024      to      December 31, 2024*

[www.Berkeleymua.org](http://www.Berkeleymua.org)

Authority Web Address



NJ DEPARTMENT OF  
**Community Affairs**

*Division of Local Government Services*

Berkeley Township Municipal Utilities Authority

**2024 AUTHORITY BUDGET  
CERTIFICATION SECTION**

Berkeley Township Municipal Utilities Authority

## FISCAL YEAR 2024

Berkeley Municipal Utilities Authority

## AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

For Division Use Only

### CERTIFICATION OF APPROVED BUDGET

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

### CERTIFICATION OF ADOPTED BUDGET

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

## 2024 PREPARER'S CERTIFICATION

Berkeley Municipal Utilities Authority

### AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	Executive-Director@Berkeleymua.org
Name:	Michele Nugent
Title:	Executive Director
Address:	42 Station Road Bayville, NJ 08721
Phone Number:	732-237-0100
Fax Number:	732-237-0638
E-mail Address:	Executive-Director@Berkeleymua.org

# AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.Berkeleymua.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities.
- The budgets for the current fiscal year and immediately preceding two prior years.
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Michele Nugent  
Title of Officer Certifying Compliance: Executive Director  
Signature: Executive-Director@Berkeleymua.org

Berkeley Township Municipal Utilities Authority

## 2024 APPROVAL CERTIFICATION

Berkeley Municipal Utilities Authority

### AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Berkeley Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on October 26, 2023.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

<b>Officer's Signature:</b>	Administration@Berkeleymua.org
<b>Name:</b>	Michael W. Hale
<b>Title:</b>	Chairman
<b>Address:</b>	42 Station Road Bayville, NJ 08721
<b>Phone Number:</b>	732-237-0100
<b>Fax Number:</b>	732-237-0638
<b>E-mail Address:</b>	Administration@Berkeleymua.org

# 2024 AUTHORITY BUDGET RESOLUTION

Berkeley Municipal Utilities Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

WHEREAS, the Annual Budget for Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented before the governing body of the Berkeley Municipal Utilities Authority at its open public meeting of October 26, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,508,000.00, Total Appropriations including any Accumulated Deficit, if any, of \$2,834,578.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$326,578.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$3,240,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$290,000.00; and

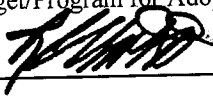
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Berkeley Municipal Utilities Authority, at an open public meeting held on October 26, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024, is hereby approved;

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Berkeley Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 14, 2023.

  
 \_\_\_\_\_  
 (Secretary's Signature)

26-Oct-23  
 \_\_\_\_\_  
 (Date)

**Governing Body Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Michael W. Hale	X			
Jerome F. Bollettieri				X
Samuel J. Cammarato	X			
Richard W. Elliott, Jr.				X
Denise Pellechia	X			
William McGrath	X			
Frederick S. Bekairian	X			

# 2024 AUTHORITY BUDGET RESOLUTION

## Berkeley Municipal Utilities Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

WHEREAS, the Annual Budget for Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented before the governing body of the Berkeley Municipal Utilities Authority at its open public meeting of October 26, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,508,000.00, Total Appropriations including any Accumulated Deficit, if any, of \$2,834,578.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$326,578.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$3,240,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$290,000.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Berkeley Municipal Utilities Authority, at an open public meeting held on October 26, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024, is hereby approved;

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Berkeley Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 14, 2023.

Administration@Berkeleymua.org

26-Oct-23

(Secretary's Signature)

(Date)

**Governing Body Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Michael W. Hale	X			
Jerome F. Bollettieri				X
Samuel J. Cammarato	X			
Richard W. Elliott, Jr.				X
Denise Pellechia	X			
William McGrath	X			
Frederick S. Bekairian	X			



Berkeley Township Municipal Utilities Authority

## 2024 ADOPTION CERTIFICATION

Berkeley Municipal Utilities Authority

### AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Berkeley Municipal Utilities Authority, pursuant to N.J.A.C 5:31- on December 14, 2023.

<b>Officer's Signature:</b>	Administration@Berkeleymua.org		
<b>Name:</b>	Michael W. Hale		
<b>Title:</b>	Chairman		
<b>Address:</b>	42 Station Road Bayville, NJ 08721		
<b>Phone Number:</b>	732-237-0100	<b>Fax:</b>	732-237-0638
<b>E-mail address:</b>	Administration@Berkeleymua.org		

# 2024 ADOPTED BUDGET RESOLUTION

## Berkeley Municipal Utilities Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

WHEREAS, the Annual Budget and Capital Budget/Program for the Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented for adoption before the governing body of the Berkeley Municipal Utilities Authority at its open public meeting of December 14, 2023; and

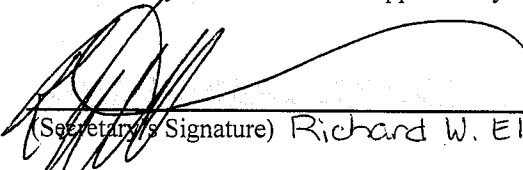
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$2,508,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$2,834,578.00, and Total Unrestricted Net Position utilized of \$326,578.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$3,240,000.00 and Total Unrestricted Net Position Utilized of \$290,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Berkeley Municipal Utilities Authority at an open public meeting held on December 14, 2023 that the Annual Budget and Capital Budget/Program of the Berkeley Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
(Secretary's Signature) Richard W. Elliott

12/14/23  
(Date)

**Governing Body Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Michael W. Hale	X			
Jerome F. Bollettieri	X			
Samuel J. Cammarato	X			
Richard W. Elliott, Jr.	X			
Denise Pellechia	X			
William McGrath <i>Alternate</i>				
Frederick S. Bekairian <i>Alternate</i>				

**2024 AUTHORITY BUDGET  
NARRATIVE AND INFORMATION SECTION**

## 2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Berkeley Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

1. Complete a brief statement on the Fiscal Year 2024 proposed Annual Budget and make comparison to the Fiscal Year 2023 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

Overall Revenue increased 14.0% or \$308,000 due to:

- 740% increase in connection fees: The Board authorized the base fee for individual connections increased from \$2,000 to \$6,000 in BTMUA Resolution # 2023-42. (Attached).
- 18.5% increase in the Cellular Antenna line: The Authority added another tenant to the tower (\$45,000) and anticipates 4% rent increases from current leases.
- 42.9% increase in interest earned based on 2023 performance and positive market conditions
- 100% increase in penalties based on a three year review of actual revenues received.

Overall Appropriations increased 14% or \$308,000 due to:

- 11.6% increase in salaries due to promotions and longevity.
- 28.6 increase in legal fees based on current inflation and anticipated fee increases
- 11.9% increase in audit fees based on current inflation and anticipated fee increases
- 12.7% increase in office supplies based on 2023 results and inflation concerns
- 16.1% increase in insurance based on 2023 results and inflation concerns
- 21.8% increase in plant/system repairs based on inflation and anticipated replacement.
- 40.4% (or \$221,177) decrease in use of unrestricted net position due to increased revenue anticipated and decision to finance generator

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

The Authority has received applications for several real estate development projects in this section of Berkeley Township. However, the Authority does not anticipate the larger development projects to be completed in 2024. Therefore, the total number of resident connection fees anticipated are moderate increase. The 2024 Capital Budget does not include Phase VII watermain infrastructure capital expansion plan due to increased costs and limited supply chain issues.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

The Authority anticipates using \$616,578 of Unrestricted Net Position. \$290,000 may be used for capital purchases. \$326,578 may be used to balance the operational budget.

## 2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Berkeley Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, pilot payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

The Authority will not remit the 5% appropriation to the Township during 2024 nor does it anticipate any other fund transfer to County or other Municipality.

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

No deficits exist from prior or proposed budgets.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

## 2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Berkeley Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, if applicable. (If no changes to fees or rates, indicate answer as "Rates Are Staying The Same").

Attached is the current rate schedule. Connection fees were increased. User fees stayed the same.

See Section 6  
Item 2 of  
the  
RATE Schedule

RESOLUTION NO. 0042 - 2023

**RESOLUTION OF THE  
BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,  
TOWNSHIP OF BERKELEY, COUNTY OF OCEAN, STATE OF NJ,  
RAISING CONNECTION FEES**

WHEREAS, the Berkeley Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a public body corporate and politic of the State of New Jersey and is charged with providing pure clean safe water to the residents in its service area; and

WHEREAS, the Authority must conduct operations on a sound fiscal basis; and

WHEREAS, the Authority finds it necessary to set connection fees in accord with statutory provisions of the State of New Jersey;

**NOW THEREFORE BE IT RESOLVED** this 25<sup>th</sup> day of May, 2023, by the Berkeley Township Municipal Utilities Authority as follows:

1. The base connection fee (5/8" meter) charged for connecting to the water system shall be Six Thousand (\$6,000.00) Dollars.
2. Connection fees for larger meters and appropriate installment payment schedules where applicable shall be in accord with the 2023 BTMUA Revised Connection Fees maintained at the Authority's offices.
3. Said connection fees are allowable, appropriate and within guidelines as determined by State law.
4. The 2023 BTMUA Revised Rate Schedule attached as Exhibit "A" shall be effective commencing on the date of this Resolution.
5. The Authority hereby authorizes and directs the Chairperson, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded by the Executive Director to the following:

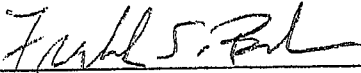
- a. Honorable Michael W. Hale, Chairperson;
- b. The Municipal Clerk of the Township of Berkeley; and
- c. Berry, Sahradnik, Kotzas & Benson.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Berkeley Township Municipal Utilities Authority, County of Ocean, State of New Jersey at a regular meeting held on the 25<sup>th</sup> day of May, 2023, a quorum being present and voting in the majority.



Richard W. Elliott, Jr., Authority Secretary



~~Michael W. Hale, Authority Chairperson~~  
~~Frederick S. Bekirian, Treasurer~~

Prepared by:  
BERRY, SAHRADNIK, KOTZAS & BENSON  
212 Hooper Avenue  
P.O. Box 757  
Toms River, New Jersey 08753



# EXHIBIT "A"

## RATE SCHEDULE

### WATER SERVICE

#### SECTION A-FIXED SERVICE CHARGE

(1) The fixed service charges for all classes of users shall be based on their service meter size at the following rates:

<u>Meter Size</u>	<u>Service Charge</u> <u>Per Quarter</u>
5/8"	\$ 55.00
3/4"	\$ 85.00
1"	\$ 145.00
1-1/2"	\$ 295.00
2"	\$ 475.00
3"	\$ 895.00
4"	\$ 1,495.00
6"	\$ 2,995.00

Customers with multiple meters shall be charged for each meter at the above indicated rate.

#### SECTION B-CONSUMPTION CHARGE

(1) In addition to the fixed service charge set forth above the following rate shall be applicable to water furnished in any quarter:

\$3.65 per 1,000 gallons

SECTION C-PRIVATE FIRE PROTECTION SERVICE

(1) Annual stand-by water charges for sprinkler system.

<u>Connection Size</u>	<u>Annual Charge</u>
4" (or smaller)	\$ 95.63
6"	\$212.50
8"	\$382.50
10"	\$595.00

(2) No charge shall be made for water used in the extinguishing of accidental fires, and water for any other purpose shall be drawn from a private fire connection.

3Fire protection shall be provided by separate connections to the Authority's mains, for which the connection fee set forth in Section H hereof shall not be applicable.

SECTION D-PUBLIC FIRE PROTECTION SERVICE

(1) No charge shall be made for water used in the extinguishing of accidental fire.

SECTION E-MISCELLANEOUS

(1) The Authority reserves the right to install temporary meters during construction of any residential or commercial structure. Fees for installation of temporary meters shall be promulgated by the Authority and will be available upon request.

(2) The use of water for building purposes, irrigation of other construction, shall be metered at a hydrant to be determined by the Authority. The user shall pay a \$50.00 flat fee and a \$1,500.00 deposit for the meter at the time of application to the Authority. The charge for water usage will thereafter be made on the basis of Section B hereof. An additional \$50 flat fee will be accessed on the 30th day and every 30 days from that point. The application for such water services shall be made by the owner of the property on which said water is to be used. The Authority shall have its statutory lien on such property for the collection of said charges.

(3) Other:

A-The Cost to Replace an Existing Account's Meter:

5/8" Meter:	\$180.00
3/4" Meter:	\$210.00
1" Meter:	\$285.00
1 1/2" Meter (Residential):	\$600.00
1 1/2" Meter (Compound):	\$1,500.00
2" Meter (Residential):	\$1,250.00
2" Meter (Compound):	\$1,850.00
AMI Smart Point Radio Unit:	\$170.00

B-Miscellaneous Fees:

BTMUA Rules and Regulations: \$75.00 for bound copy

Returned Check Fee: \$20.00

Title Searches Billed at \$1.00 Each or a Flat Monthly Fee of \$30.00

Open Public Records Fee: .05/.07 per Letter/Legal Page

Overtime Rate: \$100.00 per Hour (Min 2 Hrs)

New/Reconnection Inspection Fees: First Free, Each Additional: \$ 50.00

Seasonal Turn On/Off: Free 1 x Annually, Each Additional: \$50.00

Demolition of House/Disconnection Fee: First Scheduled Appt.: \$50.00,

Each Additional: \$50.00

After Hours Labor/Appointments: Current Overtime Rate (Min 2 Hrs)

Meter Replacement Due to Downsize/Upgrade-See Replacement Costs

Damage to BTMUA Equipment: Billed at Replacement Costs + OT if Required

Hydrant Damage: Billed at actual cost including equipment, labor and per hour per vehicle cost

House Closing Fee/Final Read Fee: For the meter read and the supplying of a written statement a \$50.00 fee shall be added to the final bill.

Unspecified Charges Any charges not heretofore noted will be charged as follows: Labor - Raw Salary x 2.35 Minimum Labor Cost + 10% Parts/Equipment - Cost + 20%

Equipment & Labor Charges: The Authority will utilize the hourly Schedule of Equipment Rates as prepared and supplied by FEMA. Labor costs of equipment operators are not included in the hourly equipment rate. Hourly labor costs are based on the composite (average) pay rate and benefit overhead for each respective position. Both the equipment and labor rate schedule are updated periodically and can be obtained by request from the Authority.

(4) In the event that any water meter shall become damaged or otherwise inoperable during any billing period, the bill for that billing period shall be based on an estimated use of water computed with reference to prior seasonal water usage.

SECTION F-PAYMENT

- (1) All fixed service charges and consumption charges are payable quarterly. Stand-by charges shall be billed quarterly in advance. No partial payment of any bill will be accepted by the Authority.

SECTION G-CONNECTION FEES AND CHARGES

- (1) The initial fee for the right to connect directly or indirectly to the Authority's water system shall include a connection charge or fee and a meter fee, as well as, fees for review and inspection of work to be accomplished by the applicant in keeping with the requirements of the Authority's Rules and Regulations. These connection fees, which are onetime initial service charges for the right to connect to the Authority's water system.

- (2) Schedule of connection fees for all classes of users shall be based upon the service meter size at the following rates:

<u>METER SIZE</u>	<u>CONNECTION FEE</u>
5/8"	\$ 6,000
3/4"	\$ 6,675
1"	\$ 8,225
1-1/2"	\$ 11,150
2"	\$ 14,750

- (a) For all connection sizes other than the above, rates may be obtained by application to the Authority.

- (b) Where water lines are installed by the developers, and the developer provides the meter installed in the house to the Authority, there shall be deducted from the above connection fee the amount equivalent to the cost of said meter which shall be demonstrated to the Authority by certified voucher for said meter.

- (3) The connection fee for a pre-existing home is payable in full or in a five-year installment plan with the initial installment paid at the time of the connection. A flat \$20.00 service fee will be added to the subsequent payments due annually for four years thereafter. An existing homeowner may request up to a 10-year

installment plan. A \$20.00 service fee will be added annually for nine years thereafter.

- (4) Connection fee(s) for a new home or real estate development shall be payable in full at the time of final approval. For any development of more than 10 units, the connection fees for the first 10 units shall be payable at the time of final approval with the balance of connection fees payable in groups of 10 units at a time in advance of the actual connections.
- (5) Affordable housing: An affordable housing dwelling will receive a 50% discount to the connection fee based on the meter size.
- (6) Disconnection of Services Due to Demolition: Upon a customer's written request, an account may be disconnected from the Authority' system due to demolition. Physical disconnection to the water service must be made at the curb connection by the owner. This work will be inspected by an Authority Representative to ensure compliance and completeness. Quarterly Service Fees will terminate when the service is inspected and confirmed as disconnected. Upon reconnection and reactivation of the account, current connection fee charges will apply. The charges will be based on the difference between the rate at the time of original connection (or original deposit for vacant land) and the applicable rate at the time of reconnection. If the original connection fee is not part of the customer record, the base connection fee will be assumed according to the base \$1,100 schedule of connection fees.

#### SECTION H-FILING REVIEW AND INSPECTION FEES

(1) Where mains are to be constructed by anyone other than the Authority, the applicant shall make application and pay fees listed below:

A. Application for Review of Preliminary Plans:

Base Fee (Minor Subs, etc.)-----  
Major Subdivision or Major Site Plan-----\$50.00 per unit (\$850.00 minimum)

B. Application for Tentative Approval

Review Fee -----3% of estimated construction cost  
( \$850.00 minimum)

C. Application for Final Approval

Review Fee -----2 1/2% of estimated construction cost  
( \$850.00 minimum)

Inspection Fee -----5% of estimated construction cost  
( \$950.00 Minimum)/Charged at an hourly fee.

D. Assimilation of record drawings into overall GIS-----2% of estimated construction cost (\$500.00 minimum)

E. Attorneys Fees and Expenses-----\$3,000.00  
The Applicant shall be responsible for all attorney fees and expenses incurred by the Authority. In the event that attorney fees and expenses exceed the initial escrow the Applicant shall, before final approval, pay to the Authority any and all amounts necessary to pay said fees and expenses.

F. Accountants Fees and Expenses  
The Applicant shall be responsible for all accountant fees and expenses if applicable, billed at current contractual hourly rate.

Applications for extensions of approval with no changes must be accompanied by a review fee of \$800.00. Application for revisions after submittal and initial review must be accompanied by a minimum review fee of \$550.00 or 50% of the original application fee, whichever is greater.

Berkeley Township Municipal Utilities Authority

## AUTHORITY CONTACT INFORMATION FISCAL YEAR 2024

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Berkeley Municipal Utilities Authority		
<b>Federal ID Number:</b>	22-3031020		
<b>Address:</b>	42 Station Road		
<b>City, State, Zip:</b>	Bayville	NJ	08721
<b>Phone: (ext.)</b>	732-237-0100	<b>Fax:</b>	732-237-0638

<b>Preparer's Name:</b>	Michele Nugent		
<b>Preparer's Address:</b>	42 Station Road		
<b>City, State, Zip:</b>	Bayville	NJ	08721
<b>Phone: (ext.)</b>	732-237-0100	<b>Fax:</b>	732-237-0638
<b>E-mail:</b>	Executive-Director@Berkeleymua.org		

<b>Chief Executive Officer*</b>	Michele Nugent		
<i>*Or person who performs these functions under another title.</i>			
<b>Phone: (ext.)</b>	732-237-0100	<b>Fax:</b>	732-237-0638
<b>E-mail:</b>	Executive-Director@Berkeleymua.org		

<b>Chief Financial Officer*</b>	Michele Nugent		
<i>*Or person who performs these functions under another title.</i>			
<b>Phone: (ext.)</b>	732-237-0100	<b>Fax:</b>	732-237-0638
<b>E-mail:</b>	Executive-Director@Berkeleymua.org		

<b>Name of Auditor:</b>	Jerry W. Conaty		
<b>Name of Firm:</b>	HFA CPAs, LLC		
<b>Address:</b>	1985 Cedar Bridge Ave.		
<b>City, State, Zip:</b>	Lakewood	NJ	08071
<b>Phone: (ext.)</b>	732-797-1333	<b>Fax:</b>	
<b>E-mail:</b>	JConaty@hfacpas.com		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Berkeley Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

17

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 621,257.53

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

2

(Maximum is 2)

5. **Regional Authorities Only** - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

Yes

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract\*?

No

\*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).



# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

## Berkeley Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

10. Did the Authority pay for meals or catering during the current fiscal year?

No

*If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?

Yes

*If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No
No
No
No
No
No
Yes
No
No

*If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.*

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?

Yes

*If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).*

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination?

No

*If "yes", provide explanation, including amount paid.*

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?

No

*If "yes", provide explanation including amount paid.*

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

No

*If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*

Berkeley Township Municipal Utilities Authority

**AUTHORITY INFORMATIONAL QUESTIONNAIRE  
(CONTINUED)**

Berkeley Municipal Utilities Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

*If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.*

## AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Berkeley Municipal Utilities Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

*Use the space below to provide clarification for any Questionnaire responses.*

**N3 Question # 9**

Township ordinance dictates the allowable annual stipend for the seven Board members to be up to \$5,000 each. The 2024 Budget anticipates the annual stipend for seven commissioners to be \$5,000 each. Review and approval by Authority Resolution was required to authorize the current employment contract for Michele Nugent, Executive Director (2022 W2-\$103,905.23 Box 1). A contractual agreement, also authorized by resolution is in place for Brian P. Blair, Chief of Operations (2022 W2-\$114,392.92, Box 1). A survey of compensation for comparable positions was performed and provided the guideline for the current salary schedules for seven full time hourly employees. The salary schedules were approved by the Board Members by resolutions. All employees receive an annual evaluation.

**N3 Question #11**

The Authority reimbursed the following for NJSLOM hotel, conference registration and expenses.

		Conference Registration	Hotel Cost	Food/Misc Expenses
Frederick S. Bekiarian	Commissioner	60	296	217.47
Jerome F. Bollettieri	Commissioner	60	296	
Edward F. Cammarato	Commissioner	60	296	
Samuel J. Cammarato	Commissioner	60	296	332.96
Richard Elliott, Jr.	Commissioner	60	296	329.38
William McGrath	Commissioner	60	296	251.76
Michele Nugent	Executive Director	60	296	248.12
Brian P. Blair	Chief of Operations	60	296	329.53
<b>Total</b>		<b>480</b>	<b>2368</b>	<b>1709.22</b>

**N3 Question #12, g**

An auto finge is deducted from Michele Nugent payroll/2022 \$597.00

Berkeley Township Municipal Utilities Authority

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Berkeley Municipal Utilities Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key Employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest Compensated Employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable Compensation (Use the most recent W-2 available):** The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.



**Schedule of Health Benefits - Detailed Cost Analysis**

Berkeley Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

*no health benefits, check this box:*

	# of Covered Members (Medical & Rx)		Annual Cost Estimate		Total Cost Estimate	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Proposed Budget	Employee Proposed Budget	Employee Proposed Budget						
<b>Employees - Health Benefits - Annual Cost</b>										
Employee Coverage	4	15,907.08	63,628.32			3	14,355.12	43,065.36	20,562.96	47.7%
Employee & Spouse (or Partner)	2	44,432.76	88,865.52			2	41,520.12	83,040.24	5,825.28	7.0%
Employee Cost Sharing Contribution (enter as negative -)	6		152,493.84			5		126,105.60	26,388.24	20.9%
<b>Members - Health Benefits - Annual Cost</b>										
Member Coverage										
Member & Spouse (or Partner)										
Member Cost Sharing Contribution (enter as negative -)										
<b>ND TOTAL</b>	6		152,493.84			5		126,105.60	26,388.24	20.9%

Medical coverage provided by the SHBP (Yes or No)?	Yes
Prescription drug coverage provided by the SHBP (Yes or No)?	Yes







# Schedule of Shared Service Agreements

Berkeley Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

shared services, check this box:

For the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Amount to be Received by/-						
Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/-
						Paid from Authority
City of Berkeley	Berkeley Township MUA	garbage/recycling collection		10/1/2011	ongoing	
City Township MUA	Twp of Berkeley	hydrant maintenance		1/1/2012	ongoing	
City Township MUA	Central Regional School District	hydrant maintenance		1/1/2012	ongoing	
City Township MUA	Central Regional School District	wave fees for minor meters		1/1/2015	ongoing	
City Township MUA	Berkeley Township School District	hydrant maintenance		1/1/1998	ongoing	
City Township MUA	Berkeley Township Sewerage Authority	equipment & personnel assistance with utility projects		1/1/1998	ongoing	
City of Berkeley	Berkeley Township MUA	Fuel		1/1/2019	ongoing	
City Township MUA	OCUA	hydrant maintenance		10/1/2018	ongoing	
City Township Sewerage Authority	Berkeley Township MUA	equipment & personnel assistance with utility projects		1/1/1998	ongoing	
City Township MUA	Ocean Crty-Berkeley Island Park	hydrant maintenance		7/1/2018	ongoing	
City Township MUA	Pinewald Fire Company	equipment & personnel assistance with fire emergencies and drills		1/1/1998	ongoing	
City Township MUA	Twp of Berkeley	Town Hall & Public Works Water Facility Maintenance		2019	ongoing	
City Township MUA	Bayville Vol Fire Co 1 & 2	equipment & personnel assistance with fire emergencies and drills		1/1/1998	ongoing	

**2024 AUTHORITY BUDGET  
FINANCIAL SCHEDULES SECTION**

# SUMMARY

Berkeley Municipal Utilities Authority  
For the Period: January 01, 2024 to December 31, 2024

	<b>FY 2024 Proposed Budget</b>						<b>FY 2023 Adopted Budget</b>		<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	Water Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations		
	#2	#3	#4	#5	#6	Total All Operations	Total All Operations			
<b>REVENUES</b>										
Total Operating Revenues	\$ 2,118,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,118,000	\$ 1,885,000	\$ 233,000	12.4%
Total Non-Operating Revenues	390,000	-	-	-	-	-	390,000	315,000	75,000	23.8%
Total Anticipated Revenues	2,508,000	-	-	-	-	-	2,508,000	2,200,000	308,000	14.0%
<b>APPROPRIATIONS</b>										
Total Administration	930,500	-	-	-	-	-	930,500	863,500	67,000	7.8%
Total Cost of Providing Services	952,000	-	-	-	-	-	952,000	903,000	49,000	5.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	595,722	-	-	-	-	-	595,722	610,750	(15,028)	-2.5%
Total Operating Appropriations	2,478,222	-	-	-	-	-	2,478,222	2,377,250	100,972	4.2%
Total Interest Payments on Debt	236,356	-	-	-	-	-	236,356	250,505	(14,149)	-5.6%
Total Other Non-Operating Appropriations	120,000	-	-	-	-	-	120,000	120,000	-	-
Total Non-Operating Appropriations	356,356	-	-	-	-	-	356,356	370,505	(14,149)	-3.8%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	2,834,578	-	-	-	-	-	2,834,578	2,747,755	86,823	3.2%
Less: Total Unrestricted Net Position Utilized	326,578	-	-	-	-	-	326,578	547,755	(221,177)	-40.4%
Net Total Appropriations	2,508,000	-	-	-	-	-	2,508,000	2,200,000	308,000	14.0%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

## Revenue Schedule

Berkeley Municipal Utilities Authority  
For the Period: January 01, 2024 to December 31, 2024

<b>FY 2024 Proposed Budget</b>							<b>FY 2023 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	<b>Water</b>						<b>Total All Operations</b>	<b>Total All Operations</b>	<b>All Operations</b>	<b>All Operations</b>
	<b>Authority</b>	<b>Operation #2</b>	<b>Operation #3</b>	<b>Operation #4</b>	<b>Operation #5</b>	<b>Operation #6</b>				
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential	1,720,000						\$ 1,720,000	\$ 1,640,000	\$ 80,000	4.9%
Business/Commercial	185,000						185,000	180,000	5,000	2.8%
Industrial							-	-	-	#DIV/0!
Intergovernmental	45,000						45,000	45,000	-	0.0%
Other							-	-	-	#DIV/0!
<b>Total Service Charges</b>	<b>1,950,000</b>						<b>1,950,000</b>	<b>1,865,000</b>	<b>85,000</b>	<b>4.6%</b>
<i>Connection Fees</i>										
Residential	168,000						168,000	20,000	148,000	740.0%
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Connection Fees</b>	<b>168,000</b>						<b>168,000</b>	<b>20,000</b>	<b>148,000</b>	<b>740.0%</b>
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Parking Fees</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>										
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
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							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
<b>Total Other Revenue</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Operating Revenues</b>	<b>2,118,000</b>						<b>2,118,000</b>	<b>1,885,000</b>	<b>233,000</b>	<b>12.4%</b>
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
Cellular Antenna Tower Revenue	320,000						320,000	270,000	50,000	18.5%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>	<b>320,000</b>						<b>320,000</b>	<b>270,000</b>	<b>50,000</b>	<b>18.5%</b>
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned	50,000						50,000	35,000	15,000	42.9%
Penalties	20,000						20,000	10,000	10,000	100.0%
Other							-	-	-	#DIV/0!
<b>Total Interest</b>	<b>70,000</b>						<b>70,000</b>	<b>45,000</b>	<b>25,000</b>	<b>55.6%</b>
<b>Total Non-Operating Revenues</b>	<b>390,000</b>						<b>390,000</b>	<b>315,000</b>	<b>75,000</b>	<b>23.8%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 2,508,000</b>						<b>\$ 2,508,000</b>	<b>\$ 2,200,000</b>	<b>\$ 308,000</b>	<b>14.0%</b>

## Prior Year Adopted Revenue Schedule

Berkeley Municipal Utilities Authority

*FY 2023 Adopted Budget*

	Water						Total All Operations
	Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	1,640,000						\$ 1,640,000
Business/Commercial	180,000						180,000
Industrial							
Intergovernmental	45,000						45,000
Other							
Total Service Charges	1,865,000						1,865,000
<i>Connection Fees</i>							
Residential	20,000						20,000
Business/Commercial							
Industrial							
Intergovernmental							
Other							
Total Connection Fees	20,000						20,000
<i>Parking Fees</i>							
Meters							
Permits							
Fines/Penalties							
Other							
Total Parking Fees							
<i>Other Operating Revenues (List)</i>							
Total Other Revenue							
Total Operating Revenues	1,885,000						1,885,000
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Cellular Antenna Tower Rents	270,000						270,000
Total Other Non-Operating Revenues	270,000						270,000
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	35,000						35,000
Penalties	10,000						10,000
Other							
Total Interest	45,000						45,000
Total Non-Operating Revenues	315,000						315,000
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 2,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,200,000</b>

# Appropriations Schedule

Berkeley Municipal Utilities Authority  
For the Period: January 01, 2024 to December 31, 2024

	<b>FY 2024 Proposed Budget</b>						<b>FY 2023 Adopted Budget</b>		<b>\$ Increase (Decrease)</b>	<b>% Increase (Decrease)</b>
	Water Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations	All Operatic
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 357,000						\$ 357,000	\$ 320,000	\$ 37,000	11.3
Fringe Benefits	155,000						155,000	150,000	5,000	3.3
<b>Total Administration - Personnel</b>	<b>512,000</b>						<b>512,000</b>	<b>470,000</b>	<b>42,000</b>	<b>8.9</b>
<i>Administration - Other (List)</i>										
Engineering Fees	200,000						200,000	200,000	-	0.0
Legal Fees	45,000						45,000	35,000	10,000	28.6
Auditing Fee	47,000						47,000	42,000	5,000	11.9
Office Supplies	80,000						80,000	71,000	9,000	12.7
Miscellaneous Administration*	46,500						46,500	45,500	1,000	2.2
<b>Total Administration - Other</b>	<b>418,500</b>						<b>418,500</b>	<b>393,500</b>	<b>25,000</b>	<b>6.1</b>
<b>Total Administration</b>	<b>930,500</b>						<b>930,500</b>	<b>863,500</b>	<b>67,000</b>	<b>7.8</b>
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	444,000						444,000	430,000	14,000	3.2
Fringe Benefits	188,000						188,000	194,000	(6,000)	-3.2
<b>Total COPS - Personnel</b>	<b>632,000</b>						<b>632,000</b>	<b>624,000</b>	<b>8,000</b>	<b>1.3</b>
<i>Cost of Providing Services - Other (List)</i>										
Utilities	82,000						82,000	75,000	7,000	8.5
Insurance	36,000						36,000	31,000	5,000	16.1
Permits/Fees	19,000						19,000	19,000	-	0.0
Plant/System Repairs	162,000						162,000	133,000	29,000	21.8
Miscellaneous COPS*	21,000						21,000	21,000	-	0.0
<b>Total COPS - Other</b>	<b>320,000</b>						<b>320,000</b>	<b>279,000</b>	<b>41,000</b>	<b>14.7</b>
<b>Total Cost of Providing Services</b>	<b>952,000</b>						<b>952,000</b>	<b>903,000</b>	<b>49,000</b>	<b>5.2</b>
<i>Total Principal Payments on Debt Service In Lieu of Depreciation</i>										
	595,722						595,722	610,750	(15,028)	-2.4
<b>Total Operating Appropriations</b>	<b>2,478,222</b>						<b>2,478,222</b>	<b>2,377,250</b>	<b>100,972</b>	<b>4.3</b>
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt Operations & Maintenance Reserve	236,356						236,356	250,505	(14,149)	-5.5
Renewal & Replacement Reserve	100,000						100,000	100,000	-	0.0
Municipality/County Appropriation	20,000						20,000	20,000	-	0.0
Other Reserves										#DIV/0!
<b>Total Non-Operating Appropriations</b>	<b>356,356</b>						<b>356,356</b>	<b>370,505</b>	<b>(14,149)</b>	<b>-3.7</b>
<b>TOTAL APPROPRIATIONS</b>	<b>2,834,578</b>						<b>2,834,578</b>	<b>2,747,755</b>	<b>86,823</b>	<b>3.1</b>
<b>ACCUMULATED DEFICIT</b>										
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>										#DIV/0!
<b>UNRESTRICTED NET POSITION UTILIZED</b>	<b>2,834,578</b>						<b>2,834,578</b>	<b>2,747,755</b>	<b>86,823</b>	<b>3.1</b>
<i>Municipality/County Appropriation</i>										
Other	326,578						326,578	547,755	(221,177)	-40.2
<b>Total Unrestricted Net Position Utilized</b>	<b>326,578</b>						<b>326,578</b>	<b>547,755</b>	<b>(221,177)</b>	<b>-40.2</b>
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 2,508,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,508,000</b>	<b>\$ 2,200,000</b>	<b>\$ 308,000</b>	<b>14.0</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 123,911.10 \$ - \$ - \$ - \$ - \$ - \$ 123,911.10



# Prior Year Adopted Appropriations Schedule

## Berkeley Municipal Utilities Authority

FY 2023 Adopted Budget

	Water Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 320,000						\$ 320,000
Fringe Benefits	150,000						150,000
Total Administration - Personnel	470,000						470,000
<i>Administration - Other (List)</i>							
Engineering Fees	200,000						200,000
Legal Fees	35,000						35,000
Auditing Fees	42,000						42,000
Office Supplies	71,000						71,000
Miscellaneous Administration*	45,500						45,500
Total Administration - Other	393,500						393,500
Total Administration	863,500						863,500
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	430,000						430,000
Fringe Benefits	194,000						194,000
Total COPS - Personnel	624,000						624,000
<i>Cost of Providing Services - Other (List)</i>							
Utilities	75,000						75,000
Insurance	31,000						31,000
Permits/Fees	19,000						19,000
Plant/System Repairs	133,000						133,000
Miscellaneous COPS*	21,000						21,000
Total COPS - Other	279,000						279,000
Total Cost of Providing Services	903,000						903,000
Total Principal Payments on Debt Service in Lieu of Depreciation	610,750						610,750
Total Operating Appropriations	2,377,250						2,377,250
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	250,505						250,505
Operations & Maintenance Reserve	100,000						100,000
Renewal & Replacement Reserve	20,000						20,000
Municipality/County Appropriation							
Other Reserves							
Total Non-Operating Appropriations	370,505						370,505
<b>TOTAL APPROPRIATIONS</b>	<b>2,747,755</b>						<b>2,747,755</b>
<b>ACCUMULATED DEFICIT</b>							
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>2,747,755</b>						<b>2,747,755</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation							
Other	547,755						547,755
Total Unrestricted Net Position Utilized	547,755						547,755
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 2,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,200,000</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 118,862.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 118,862.50
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# Debt Service Schedule - Principal

Berkeley Municipal Utilities Authority

Authority has no debt, check this box:

Authority	Date of Local Finance Board Approval	Fiscal Year Ending in										Total Principal Outstanding
		2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Thereafter			
2003/2012 Bonds		\$ 239,619	\$ 245,917	\$ 257,258	\$ 263,642	\$ 270,072	\$ 281,549	\$ 288,074	\$ 3,334,931	\$ 4,941,443		
JEIT 2007(2015AR1)& 2014 loan		279,390	258,068	262,600	210,006	174,407	36,780	37,198	158,456	1,137,515		
JEIT 2017&2018 Actual		48,995	48,995	48,995	48,995	48,995	48,995	53,995	961,709	1,260,679		
JIB 2021		42,746	42,742	42,742	42,742	47,742	47,742	47,742	1,177,580	1,449,032		
<b>Total Principal</b>		<b>610,750</b>	<b>595,722</b>	<b>611,595</b>	<b>565,385</b>	<b>541,216</b>	<b>415,066</b>	<b>427,009</b>	<b>5,632,676</b>	<b>8,788,669</b>		
<b>Total Principal</b>												
<b>Total Principal</b>												
<b>Total Principal</b>												
<b>Total Principal</b>												
<b>PRINCIPAL ALL OPERATIONS</b>		<b>\$ 610,750</b>	<b>\$ 595,722</b>	<b>\$ 611,595</b>	<b>\$ 565,385</b>	<b>\$ 541,216</b>	<b>\$ 415,066</b>	<b>\$ 427,009</b>	<b>\$ 5,632,676</b>	<b>\$ 8,788,669</b>		

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			A+
Year of Last Rating			2015

# Debt Service Schedule - Interest

Berkeley Municipal Utilities Authority

Authority has no debt, check this box:

	Fiscal Year Ending in						
	2025	2026	2027	2028	2029	Thereafter	
2023 (Adopted Budget)	\$ 170,737	\$ 148,114	\$ 140,084	\$ 131,857	\$ 123,282	\$ 734,786	\$ 1,597,510
003/2012 Bonds	39,691	19,820	12,306	4,879	4,171	9,007	110,204
JEIT 2007(2015AR1)& 2014 loan	17,944	15,724	15,144	14,594	14,144	130,300	223,543
JEIT 2017&2018 Actual	22,133	18,572	16,751	14,773	12,852	95,337	201,055
JJIB 2021	250,505	202,230	184,285	166,103	154,448	969,430	2,132,312
Total Interest Payments	-	-	-	-	-	-	-
ation #2	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-
ation #3	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-
ation #4	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-
ation #5	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-
ation #6	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-
L INTEREST ALL OPERATIONS	\$ 219,459	\$ 202,230	\$ 184,285	\$ 166,103	\$ 154,448	\$ 969,430	\$ 2,132,312

# Net Position Reconciliation

Berkeley Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

## FY 2024 Proposed Budget

Water Authority	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
\$ 11,953,329						\$ 11,953,329
8,576,137						8,576,137
628,718						628,718
480,000						480,000
2,268,474						2,268,474
20,000						20,000
100,000						100,000
1,017,784						1,017,784
1,569,821						1,569,821
4,736,079						4,736,079
326,578						326,578
290,000						290,000
616,578						616,578
\$ 4,119,501	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,119,501

### UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized in Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)
- Total Unrestricted Net Position Utilized in Proposed Budget

### RESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Less: Designated for Non-Operating Improvements & Repairs
- Less: Designated for Rate Stabilization
- Less: Other Designated by Resolution
- Plus: Accrued Unfunded Pension Liability (1)
- Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
- Plus: Estimated Income (Loss) on Current Year Operations (2)
- Plus: Other Adjustments (attach schedule)

### RESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized in Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)
- Total Unrestricted Net Position Utilized in Proposed Budget

### RESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized in Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)
- Total Unrestricted Net Position Utilized in Proposed Budget

### RESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized in Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)
- Total Unrestricted Net Position Utilized in Proposed Budget

### RESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized in Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)
- Total Unrestricted Net Position Utilized in Proposed Budget

Total of all operations for this line item must agree to audited financial statements.

Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 123,911 \$ - \$ - \$ - \$ - \$ - \$ 123,911  
 If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the line for elimination of the deficit, if not already detailed in the budget narrative section.

F-8  
Worksheet

2024 Budget Worksheet  
for F-8

	Accrued Post Employment Liabilities	Accrued Unfunded Pension Liabilities	Total
2022 Audit Page 11	1,367,871.00	1,066,229.00	2,434,100.00
2022 Audit Page 11	1,671,051.00	220,068.00	1,891,119.00
2022 Audit Page 10	(1,469,101.00)	(268,513.00)	(1,737,614.00)
Totals from above	1,569,821.00	1,017,784.00	2,587,605.00

F-8 (12/31/23 Budget)

Overall Difference

**BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**(A Component Unit of the Township of Berkeley, County of Ocean, State of New Jersey)**  
**Statements of Net Position**  
**December 31, 2022 and 2021**

ASSETS	2022	2021
Current Assets:		
Unrestricted Assets:		
Cash & Cash Equivalents (Note 3)	\$ 3,348,510	\$ 1,095,992
Lease Receivables (Note 12)	175,323	-
Investments (Note 4)	1,250,000	3,000,000
User Fee Receivable	624,075	569,611
Miscellaneous Receivables	24,172	29,277
Accrued Interest Receivable	10,578	1,128
Connection Fee Receivables	1,590	2,030
Prepaid Expenses	16,743	16,326
Total Current Unrestricted Assets	5,450,991	4,714,364
Restricted Assets:		
Cash & Cash Equivalents (Note 3)	1,258,821	372,851
Investments (Note 4)	-	1,208,555
Accrued Interest Receivable	3,324	507
Due from NJIB	2,350	16,750
Total Current Restricted Assets	1,264,495	1,598,663
Total Current Assets	6,715,486	6,313,027
Noncurrent Assets (Note 6):		
Capital Assets	33,984,501	33,871,427
Less: Accumulated Depreciation	(15,724,119)	(14,898,737)
Capital Assets, Net	18,260,382	18,972,690
Lease Receivables, Non-Current (Note 12)	4,008,224	-
Total Noncurrent Assets	22,268,606	18,972,690
Total Assets	28,984,092	25,285,717
<b>DEFERRED OUTFLOW OF RESOURCES</b>		
Deferred Outflows Related to Bond Refundings	49,128	50,992
Deferred Outflows Related to Other Postemployment Benefits (Note 8)	1,469,101	1,708,107
Deferred Outflows Related to Pensions (Note 9)	268,513	205,372
Total Deferred Outflow of Resources	1,786,742	1,964,471
Total Assets and Deferred Outflow of Resources	\$ 30,770,834	\$ 27,250,188

The accompanying notes are an integral part of this statement.

**BERKELEY TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
(A Component Unit of the Township of Berkeley, County of Ocean, State of New Jersey)  
**Statements of Net Position (continued)**  
December 31, 2022 and 2021

<b>LIABILITIES</b>	<b>2022</b>	<b>2021</b>
Current Liabilities Payable from Unrestricted Assets:		
Accounts Payable	\$ 38,316	\$ 97,902
Accounts Payable - Related to Pension (Note 9)	89,095	76,110
Accrued Expenses	8,618	9,367
Customer Overpayments	7,414	10,138
Total Current Liabilities Payable from Unrestricted Assets	143,443	193,517
Current Liabilities Payable from Restricted Assets:		
Developer Deposits	326,260	141,126
Accrued Interest Payable on Bonds/Loans	61,721	66,600
Loans Payable, Net (Note 7)	376,337	373,136
Revenue Bonds Payable, Net (Note 7)	244,867	238,610
Total Current Liabilities Payable from Restricted Assets	1,009,185	819,472
Total Current Liabilities	1,152,628	1,012,989
Noncurrent Liabilities:		
Compensated Absences	96,504	93,404
Long-Term Portion of Revenue Bonds Payable (Note 7)	5,072,590	5,317,457
Long-Term Portion of Loans Payable (Note 7)	3,956,579	4,332,916
Net Other Postemployment Benefits Liability (Note 8)	1,367,871	1,534,841
Net Pension Liability (Note 9)	1,066,229	769,895
Total Noncurrent Liabilities	11,559,773	12,048,513
Total Liabilities	12,712,401	13,061,502
<b>DEFERRED INFLOW OF RESOURCES</b>		
Deferred Inflows Related to Leasing Arrangements (Note 12)	4,078,952	-
Deferred Inflows Related to Non-exchange Transactions	52,033	28,433
Deferred Inflows Related to Bond Refundings	83,000	99,000
Deferred Inflows Related to Other Postemployment Benefits (Note 8)	1,671,051	1,763,745
Deferred Inflows Related to Pensions (Note 9)	220,068	560,862
Total Deferred Inflow of Resources	6,105,104	2,452,040
<b>NET POSITION</b>		
Net Investment in Capital Assets	8,576,137	8,662,563
Restricted:		
Debt Service	215,162	215,271
Bond Reserve	413,556	413,556
Capital	480,000	460,000
Unrestricted:		
Reserved by Board Designation	1,090,000	990,000
Unreserved	1,178,474	995,256
Total Net Position	11,953,329	11,736,646
Total Liabilities, Deferred Inflow of Resources, and Net Position	\$ 30,770,834	\$ 27,250,188

The accompanying notes are an integral part of this statement.

# **FISCAL YEAR 2024**

**Berkeley Municipal Utilities Authority**

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(Authority Name)

**2024 AUTHORITY CAPITAL BUDGET/PROGRAM**



# 2024 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

**Berkeley Municipal Utilities Authority**

(Authority Name)

**Fiscal Year: January 01, 2024 to December 31, 2024**

*Check the box for the applicable statement below:*

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Berkeley Municipal Utilities Authority, on October 26, 2023.

It is hereby certified that the governing body of the Berkeley Municipal Utilities Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Berkeley Municipal Utilities for the following reason(s):

<b>Officer's Signature:</b>	Administration@Berkeleymua.org
<b>Name:</b>	Michael W. Hale
<b>Title:</b>	Chairman
<b>Address:</b>	42 Station Road Bayville, NJ 08721
<b>Phone Number:</b>	732-237-0100
<b>Fax Number:</b>	732-237-0638
<b>E-mail Address:</b>	Administration@Berkeleymua.org

# 2024 CAPITAL BUDGET/PROGRAM MESSAGE

Berkeley Municipal Utilities Authority

Fiscal Year: January 01, 2024 to December 31, 2024

*Answer all questions below using the space provided.*

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

No

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

Page CB-3, column Debt Authorization indicates a debt authorization of 2,150,000 for the Northern Blvd. Water Tower Rehabilitation and \$800,000 for a new generator. The Authority received approval from the NJDEP/NJIB program to fund the Tower Rehabilitation in September, 2023. The Authority plans to apply to the NJDEP/NJIB program to fund a new generator in 2024.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

No capital projects are being undertaken in the Metropolitan or Suburban Planning Areas

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

No capital projects are being undertaken within the boundary of a State Planning Commission designated Center and/or Endorsed Plan

# Proposed Capital Budget

Berkeley Municipal Utilities Authority  
For the Period: January 01, 2024 to December 31, 2024

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Water Authority</i>					
Generator	\$ 800,000			\$ 800,000	
Meters/Equipment/Vehicles	290,000	290,000			
Water Tower Rehab/Communication	2,150,000			2,150,000	
Phase VII Watermain	-				
Total	3,240,000	290,000	-	2,950,000	-
<i>Operation #2</i>					
	-				
Total	-				
<i>Operation #3</i>					
	-				
Total	-				
<i>Operation #4</i>					
	-				
Total	-				
<i>Operation #5</i>					
	-				
Total	-				
<i>Operation #6</i>					
	-				
Total	-				
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 3,240,000</b>	<b>\$ 290,000</b>	<b>\$ -</b>	<b>\$ 2,950,000</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please utilize the additional pages. Input total amount of all projects for the operation on single line and enter "See Additional Pages" instead of project description.

# Proposed Capital Budget

Berkeley Municipal Utilities Authority  
For the Period: January 01, 2024 to December 31, 2024

*Funding Sources*

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Computer Equipment	\$5,000	\$5,000				
Security System	20,000	20,000				
Meters Equipment	30,000	30,000				
Dehumidifier for Plant	15,000	15,000				
Utility Truck	90,000	90,000				
Pickup Truck	30,000	30,000				
Valve Repair Trailer	100,000	100,000				
	-					
	-					
	-					
	-					
	-					
	-					
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	-					
<b>TOTAL THIS PAGE ONLY</b>	<b>\$290,000</b>	<b>\$290,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# 5 Year Capital Improvement Plan

Berkeley Municipal Utilities Authority  
For the Period: January 01, 2024 to December 31, 2024

		<i>Fiscal Year Ending In</i>					
		2024 (Proposed Budget)	2025	2026	2027	2028	2029
<i>Water Authority</i>							
Generator	\$ 800,000	\$ 800,000					
Meters/Equipment/Vehicles	750,000	290,000	130,000	115,000	40,000	115,000	60,000
Water Tower Rehab/Communic	2,150,000	2,150,000					
Phase VII Watermain	12,500,000	-		12,500,000			
Total	16,200,000	3,240,000	130,000	12,615,000	40,000	115,000	60,000
<i>Operation #2</i>							
	-						
Total	-						
<i>Operation #3</i>							
	-						
Total	-						
<i>Operation #4</i>							
	-						
Total	-						
<i>Operation #5</i>							
	-						
Total	-						
<i>Operation #6</i>							
	-						
Total	-						
<b>TOTAL</b>	<b>\$ 16,200,000</b>	<b>\$ 3,240,000</b>	<b>\$ 130,000</b>	<b>\$ 12,615,000</b>	<b>\$ 40,000</b>	<b>\$ 115,000</b>	<b>\$ 60,000</b>

# 5 Year Capital Improvement Plan Funding Sources

Berkeley Municipal Utilities Authority  
For the Period: January 01, 2024 to December 31, 2024

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Source
<i>Water Authority</i>					
Generator	\$ 800,000			\$ 800,000	
Meters/Equipment/Vehicles	750,000	750,000			
Water Tower Rehab/Communic	2,150,000			2,150,000	
Phase VII Watermain	12,500,000			12,500,000	
Total	16,200,000	750,000	-	15,450,000	-
<i>Operation #2</i>					
	-				
Total	-				
<i>Operation #3</i>					
	-				
Total	-				
<i>Operation #4</i>					
	-				
Total	-				
<i>Operation #5</i>					
	-				
Total	-				
<i>Operation #6</i>					
	-				
Total	-				
<b>TOTAL</b>	<b>\$ 16,200,000</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ 15,450,000</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	\$ 16,200,000				

Balance check - If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: Berkeley Municipal Utilities Authority Year Ending: December 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

No construction projects during 2023. No change orders to report.
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For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here  and certify below.

26-Oct-23

Date

Richard W. Elliott, Jr.  
Clerk/Secretary to the Governing Body

Appendix to Budget Document